2022 Upper Russian River Voluntary Water Sharing Program (VSA)

Monthly Reporting Walkthrough
Step 1: Log into Survey Portal

- Login ID: Your Water Right ID
  - (ex: A0XXXXX, S0XXXXX, D0XXXXX)

- Password: Same password used for Annual Water Use Reporting

- Contact DWR Staff if you need your login info.
  - RussianRiverDrought@waterboards.ca.gov

https://public.waterboards.ca.gov/WRinfo/
Step 1: Log into Survey Portal

- Login ID: Your Water Right ID (ex: A0XXXXX, S0XXXXX, D0XXXXX)
- Password: Same password used for Annual Water Use Reporting
- Contact DWR Staff if you need your login info.
  - RussianRiverDrought@waterboards.ca.gov

https://public.waterboards.ca.gov/WRinfo/
Step 2: Access Reporting Survey

- On the Water User Dashboard, locate “Voluntary Sharing Agreement Reporting Survey”

- Click “Survey” to start the report to enter water diversions.
Introduction

Russian River 2022 Voluntary Water Sharing Agreement Reporting Form

This survey is for those who have enrolled in the Russian River Voluntary Sharing Agreement to report their continued diversion data. By the 10th of each month, you are required to log in and edit the survey to add that previous month’s diversion information. Monthly reporting is required even if monthly use is zero.

If you signed up to utilize Exhibit C for water transfers to other participating water rights, please report the monthly water use under the right or statement that the water is being shared from and not under the receiving right.

This survey accommodates diversion reports for multiple months. Each month you must log in and edit the survey to include that month’s information and then proceed through the next page to save the information. You do not need to resubmit the form, only proceed to the next page to save the information you enter.

At the end of the survey, you must certify that all the information entered into the form is true and correct to the best of your knowledge under penalty of perjury. Please keep this in mind while filling out the form.

To navigate this survey, use the “Next” and “Prev” buttons to move forward or backward. On the final page, instead of a the “Next” button you will see a “Finish and Submit” button which will complete your survey. Your responses to each page will be saved when you continue to the next page.

If you encounter any issues, technical or otherwise, feel free to contact the State Water Resource Control Board at (916) 341-5318 or RussianRiverDrought@waterboards.ca.gov.
Step 3: Monthly VSA Diversion Reporting

*Due by the 10th of each Month
(Ex: July 2022 Diversion Reporting due August 10, 2022)

### July 2022 Reporting

Use the table below to report diversions for one or multiple water rights. Enter only one Application or Statement ID per row, and only fill as many rows as water rights you are reporting for. Please do not enter your Permit number or License number.

Please enter all Application or Statement IDs in the format A012345 or S012345 (a letter followed by six digits).

<table>
<thead>
<tr>
<th>Water Right</th>
<th>Primary Owner</th>
<th>Amount Diverted (AF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diverting WR ID 1</td>
<td>WR Owner</td>
<td>Water Diverted in Acre-feet</td>
</tr>
<tr>
<td>Diverting WR ID 2</td>
<td>WR Owner</td>
<td>Water Diverted in Acre-feet</td>
</tr>
<tr>
<td>Diverting WR ID 3</td>
<td>WR Owner</td>
<td>Water Diverted in Acre-feet</td>
</tr>
</tbody>
</table>

1 Acre-foot = 325,851 Gallons
Step 4: Submission

Click “Finish and Submit” when finished.

Repeat for each month; Survey will be updated early Sept for August reporting.

Ex: August Diversion Reports due Sept. 10, 2022