



## Los Angeles Regional Water Quality Control Board

June 13, 2012

Mr. Oscar Pena  
Ventura Port District  
1603 Anchors Way Drive  
Ventura, CA 93001

Dear Mr. Pena

**AMENDMENT TO MONITORING AND REPORTING PROGRAM - ELECTRONIC SUBMITTAL OF INFORMATION TO GEOTRACKER FOR WASTE DISCHARGE REQUIREMENTS UNDER GROUNDWATER PERMITTING PROGRAM, VENTURA MARINA, 1603 ANCHORS WAY DRIVE, VENTURA (WDR ORDER NO. 2012-0027, CI 6300)**

The California Regional Water Quality Control Board, Los Angeles Region (Regional Board), is the public agency with primary responsibility for the protection of ground and surface water quality for all beneficial uses within major portions of Los Angeles and Ventura Counties, including the subject facility.

You are subject to Waste Discharge Requirements (WDR) Order No. R4-2012-0027, in which the Regional Board specifies waste discharge requirements for the subject facility. Monitoring and Reporting Program (MRP) CI-6300, which is part of the WDR, is hereby amended to include the following reporting requirement:

The Discharger shall submit all reports required under this MRP, including locational data, groundwater monitoring data and pdf reports, to the State Water Resources Control Board GeoTracker database. The Discharger shall comply with the Electronic Submittal of Information (ESI) requirements by submitting all reports required under the MRP, including monitoring data, discharge location data, and pdf monitoring reports to the State Water Resources Control Board GeoTracker database under Global ID WDR100003135.

Please see Paperless Office Notices dated October 20, 2011 and Electronic Submittal for GeoTracker Users, dated December 12, 2011, at:

[http://www.waterboards.ca.gov/losangeles/resources/Paperless/R4%20Office%20Notice%20\(10-20-11\).pdf](http://www.waterboards.ca.gov/losangeles/resources/Paperless/R4%20Office%20Notice%20(10-20-11).pdf)

and

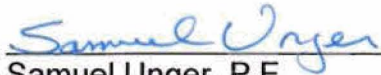
<http://www.waterboards.ca.gov/losangeles/resources/Paperless/Paperless%20Office%20for%20GT%20Users.pdf>

Please see attached June 20, 2011 announcement for more detail about ESI and view video training on ESI to GeoTracker at:

<https://waterboards.webex.com/waterboards/ldr.php?AT=pb&SP=MC&rID=44145287&rKey=7dad4352c990334b>

If you have any questions or need additional information, please contact the Project Manager, Mr. Michael Lyons at 213-576-6718 or the Unit Chief of Groundwater Permitting, Dr. Eric Wu, at 213-576-6683.

Sincerely,

  
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Samuel Unger, P.E.  
Executive Officer

Enclosure: June 20, 2011 Electronic Submittal of Information to Geotracker

cc: Mr. Robert Parsons





# California Regional Water Quality Control Board Los Angeles Region



Linda S. Adams  
Acting Secretary for  
Environmental Protection

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<http://www.waterboards.ca.gov/losangeles>

Edmund G. Brown Jr.  
Governor

June 20, 2011

To Dischargers and Interested Parties

## ELECTRONIC SUBMITTAL OF INFORMATION TO GEOTRACKER FOR WASTE DISCHARGE REQUIREMENTS (WDR) UNDER GROUNDWATER PERMITTING PROGRAM (NON-CHAPTER 15 WDR)

For several years, parties responsible for cleanup of leaks from underground storage tanks and other groundwater cleanup and land disposal sites have been required to electronically submit over the internet their groundwater analytical data, the surveyed locations of monitoring wells, the PDF copies of reports and certain other data to the State Water Resources Control Board's (SWRCB) Geotracker database. The Geotracker system currently has information submitted by responsible parties for over 10,000 groundwater cleanup sites statewide.

In addition to submitting hard copies of reports to the Los Angeles Regional Water Quality Control Board (Regional Board) office, dischargers are directed to submit all reports required under the waste discharge requirements (WDR) adopted by the Regional Board, including groundwater monitoring data in Electronic Data Format, well and discharge location data, and searchable pdf reports and correspondence, to the SWRCB's Geotracker database. The electronic copy is intended to eventually replace the need for a paper copy and is expected to be relied upon for all public information requests, regulatory review, and compliance/enforcement activities. Once dischargers demonstrate mastery of electronic submittal of reports to Geotracker, dischargers may request that the Regional Board waive the requirement of submitting hard copies of reports for the Site.

For submitting data and reports, dischargers or their representatives will need to set up a Geotracker user account. Instruction to set up a Geotracker account is found at our Electronic Submittal of Information (ESI) website:

[http://www.waterboards.ca.gov/ust/electronic\\_submittal/index.shtml](http://www.waterboards.ca.gov/ust/electronic_submittal/index.shtml)

Our ESI website also contains information that will aid your transition to electronic data and reporting submittal, such as guidelines on claiming and getting access to a facility, uploading of analytical data in specified Electronic Data Format (EDF), PDF of reports, and well survey templates. For general assistance in searching or utilizing Geotracker, please contact Geotracker Help Desk at (866) 480-1028 or [Geotracker@waterboards.ca.gov](mailto:Geotracker@waterboards.ca.gov). For questions about using Geotracker, please contact Mr. Hamid Foolad at (916) 341-5791 or [hfoolad@waterboards.ca.gov](mailto:hfoolad@waterboards.ca.gov). For regulatory requirement questions, please contact the WDR project manager assigned to each WDR. A site-specific amendment to each WDR Monitoring and Reporting Program will be sent to each discharger for ESI requirements and will include project manager contact information.

*California Environmental Protection Agency*

Recycled Paper

**ESI Implementation Schedule**

The Regional Board will implement electronic submittal of information (ESI) in phases:

Phase 1: Effective July 1, 2011, all groundwater cleanup WDR dischargers are required to comply with ESI. The facilities that were issued WDRs for Underground Storage Tanks Program have been required to submit electronic formatted data since 2002. Facilities within the Site Cleanup Program and Land Disposal Program were added in 2005.

Phase 2: Effective October 1, 2011, industrial, commercial and municipal WDR dischargers, excluding 26 National Pollutant Discharge Elimination System/Water Recycling Requirements (NPDES/WRR) major dischargers (See attached Table 1) are required to comply with ESI.

**Major NPDES/WRR Dischargers**

Twenty-six major NPDES/WRR dischargers previously began an effort to submit electronic data in to the State Water Board's California Integrated Water Quality System (CIWQS) database. An evaluation of the facility data in CIWQS will be conducted, and at a future date NPDES/WRR dischargers may also be required to submit their groundwater data into CIWQS or Geotracker.

**Training and Outreach**

Two identical training and outreach sessions will be held for dischargers, consultants and the public to introduce them to the ESI requirements and its application:

Date: Wednesday, July 13, 2011 and Monday, September 26, 2011  
Time: 1pm - 3pm  
Location: Regional Water Quality Control Board – Los Angeles Region  
320 W. 4<sup>th</sup> Street, 1<sup>st</sup> Floor Carmel Room  
Los Angeles, CA 90013

Please RSVP for the training if you plan to attend by e-mailing Ms. Rosie Villar at [rvillar@waterboards.ca.gov](mailto:rvillar@waterboards.ca.gov).

In addition, once available we will post a recording of the training on our internet site at [http://www.waterboards.ca.gov/losangeles/water\\_issues/programs/ground\\_water\\_permitting.shtml](http://www.waterboards.ca.gov/losangeles/water_issues/programs/ground_water_permitting.shtml)