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## North Coast Regional Water Quality Control Board

California Regional Water Quality Control Board  
North Coast Region

MONITORING AND REPORTING PROGRAM  
ORDER R1-2016-0052

for

**Caltrans Collier Rest Area**  
Domestic Wastewater Treatment System  
Interstate 5, Hornbrook  
WDID No. 1A13153RSIS

Siskiyou County

This Monitoring and Reporting Program (MRP) describes requirements for monitoring a wastewater treatment system. California Water Code sections 13267 and 13383 authorize the Regional Water Quality Control Board (Regional Water Board) to require technical and monitoring reports. This MRP establishes monitoring and reporting requirements, which implement California regulations.

Caltrans (Discharger) owns and operates the wastewater system that is subject to the Notice of Applicability (NOA) of Water Quality Order 2014-0153-DWQ (General Order). The reports required by the MRP are necessary to ensure the Discharger complies with the NOA and General Order.

### I. GENERAL MONITORING PROVISIONS

- A. If the Discharger monitors any pollutant more frequently than required by this MRP, using test procedures as specified in this MRP, the results of this monitoring shall be included in the calculation and reporting of the data submitted in the quarterly and annual self-monitoring reports.
- B. Analysis of monitoring samples shall be performed by laboratories certified by the State Water Resources Control Board, Division of Drinking Water, in accordance with the provision of Water Code section 13176, and must include quality assurance/quality control data with their reports.

- C. Compliance and monitoring analyses shall be conducted using commercially available and reasonably achievable detection limits that are lower than the applicable effluent limitation or water quality objective. If no minimum level (ML) value is below the effluent limitation or water quality objective, the lowest ML shall be selected as the reporting level (RL).

## II. MONITORING LOCATIONS

The Discharger shall establish the following monitoring locations to demonstrate compliance with the effluent limitations, discharge specifications, and other requirements in the NOA and General Order:

**Table 1. Monitoring Locations**

<b><u>Monitoring Location Name</u></b>	<b><u>Monitoring Location Description</u></b>
URINE TANK - 001	North Comfort Station (4,000 gallon).
URINE TANK - 002	South Comfort Station (2,000 gallon).
SEPTIC TANK - 001	Domestic wastewater from North and South Comfort Stations (20,000 gallon capacity).
DISPOSAL FIELD - 001	Discharge to subsurface pressure dosed disposal field following urine diversion, septic tank, anaerobic media tanks, recirculation tanks, subsurface wetlands and effluent storage.
GROUNDWATER - 001	Groundwater monitoring wells adjacent to the disposal field.
WATER TREATMENT - 001	Backwash discharge from water supply treatment system to the backwash retention basins.

## III. URINE TANK MONITORING

### A. Monitoring

The Discharger shall monitor the urine tanks, monitoring locations URINE TANK – 001 and URINE TANK – 002, as follows:

**Table 2. Urine Tank Monitoring**

<u>Parameter</u>	<u>Units</u>	<u>Sample Type</u>	<u>Inspection Frequency</u>
Urine volume in each tank	Inches	Staff Gauge	monthly

If a urine tank is pumped during the year, the pumping report shall be submitted with the annual report. All pumping reports shall be submitted with the next regularly scheduled monitoring report. At a minimum, the record shall include the date, volume pumped, service company name, and service company license number.

**IV. SEPTIC TANK MONITORING AND MAINTENANCE**

**A. Monitoring**

The Discharger shall monitor the septic tank, monitoring locations SEPTIC TANK-001, as follows:

**Table 3. Septic Tank Monitoring**

<u>Parameter</u>	<u>Units</u>	<u>Sample Type</u>	<u>Inspection Frequency</u>
Sludge depth and scum thickness in each compartment of each tank	Feet	Staff Gauge	Quarterly
Distance between bottom of scum layer and bottom of outlet device	Inches	Staff Gauge	Quarterly
Distance between top of sludge layer and bottom of outlet device	Inches	Staff Gauge	Quarterly
Effluent filter condition (clean as needed)	--	--	Quarterly

**B. Septic Tank Maintenance**

The Discharger shall pump the septic tank when any of the following conditions exist:

1. The combined thickness of sludge and scum exceeds one-third of the tank depth of the first compartment.
2. The scum layer is within 3 inches of the outlet device.
3. The sludge layer is within 8 inches of the outlet device.

If a septic tank is pumped during the year, the pumping report shall be submitted with the annual report. All pumping reports shall be submitted with the next regularly scheduled monitoring report. At a minimum, the record shall include the

date, nature of service, service company name, and service company license number.

**V. DISPOSAL FIELD MONITORING**

The Discharger shall monitor the subsurface disposal field, monitoring location DISPOSAL FIELD-001, as follows:

**Table 4. Disposal Field Monitoring**

<u>Parameter</u>	<u>Units</u>	<u>Sample Type</u>	<u>Monitoring Frequency</u>
Average Daily Flow	Gallons per Day (gpd)	Metered	Continuous
Field Condition	Dry or Saturated	Visual <sup>1</sup>	Weekly
<u>Table Notes:</u>			
1. Poned wastewater on surface of disposal field or wetness of ground surface.			

**VI. GROUNDWATER MONITORING REQUIREMENTS**

The Discharger shall monitor groundwater in the groundwater monitoring wells, monitoring location GROUNDWATER - 001 as follows:

**Table 5. Groundwater Monitoring – Monitoring Wells**

<u>Parameter</u>	<u>Units</u>	<u>Sample Type</u>	<u>Minimum Sampling Frequency</u>
Depth to Groundwater	0.01 feet	Grab	Quarterly
Total Coliform Organisms	MPN/100ml	Grab	Quarterly
Nitrogen, Total (as N)	mg/L	Grab	Quarterly

**VII. WATER SUPPLY TREATMENT BASIN DISCHARGE MONITORING**

**A. Monitoring**

The Discharger shall monitor the water supply treatment basin, monitoring location WATER TREATMENT – 001, as follows:

**Table 6. Water Supply Treatment Basin Monitoring**

<u>Parameter</u>	<u>Units</u>	<u>Sample Type</u>	<u>Monitoring Frequency</u>
Average Daily Flow	Gallons per Day (gpd)	Metered	Continuous

## VIII. REPORTING REQUIREMENTS

### A. Monitoring Periods and Reporting Schedule

All monitoring results shall be reported in the quarterly monitoring reports. Quarterly monitoring reports shall be received by the Regional Water Board by the first day of the second month after the quarterly reporting period, as follows:

**Table 7. Monitoring Periods and Reporting Schedule**

<b>Report</b>	<b>Reporting Period</b>	<b>Report Due Date</b>
1 <sup>st</sup> Quarter SMR	January through March	May 1st
2 <sup>nd</sup> Quarter SMR	April through June	August 1st
3 <sup>rd</sup> Quarter SMR	July through September	November 1st
4 <sup>th</sup> Quarter SMR	October through December	February 1st

### B. Annual Report

The Discharger shall submit an annual report to the Regional Water Board for each calendar year. The report shall be submitted by March 1 of the following year. The report shall, at a minimum, include the following:

1. **Monitoring Data Summaries.** Both tabular and, where appropriate, graphical summaries of the monitoring data and disposal records from the previous year.
2. **Compliance Reporting.** A comprehensive discussion of the Facility's compliance (or lack thereof) with all effluent limitations and other General Order requirements and conditions, and the corrective actions taken or planned, which may be needed to bring the discharge into full compliance.

### C. Electronic Submittal of Documents

All monitoring reports shall be submitted to the Regional Water Board via e-mail to [NorthCoast@waterboards.ca.gov](mailto:NorthCoast@waterboards.ca.gov) or on disk (CD or DVD) in a Portable Document Format (PDF) file in lieu of paper-sourced documents. The guidelines for electronic submittal of documents can be found on the Regional Water Board website at: <http://www.waterboards.ca.gov/northcoast>.

### D. Transmittal Letter

A transmittal letter, identifying the Facility name, address and WDID number shall accompany each monitoring report. The transmittal letter shall discuss any violations that occurred during the reporting period and all actions taken or planned for correcting the violations, such as operation or system modifications. If the Discharger previously submitted to the Regional Water Board a report describing the corrective action or time schedule for implementing the corrective actions, reference to the previous report is satisfactory.

### **E. Quarterly Report Format**

The Discharger shall arrange the monitoring results in tabular form so that the date, the constituents, and the concentrations are readily discernible. The results shall be summarized in such a manner as to illustrate clearly whether the discharge complies with the Order.

Records of monitoring information shall include:

1. The date, exact place, and time of sampling or measurement(s);
2. The individual(s) who performed the sampling or measurement(s);
3. The date(s) analysis were performed;
4. The individual(s) who performed the analysis;
5. The analytical techniques or method used;
6. The results of such analysis; and
7. The complete laboratory data sheets for each analysis.

### **F. Signature and Certification**

The quarterly and annual reports shall be signed by a person described in subsection 66270.11 (a) of Title 22, Division 4.5, Chapter 20, Article 2 of the California Code of Regulations (CCR) or a duly authorized representative of that person as per subsection 66270.11(b) of Title 22, Division 4.5, Chapter 20, Article 2 of the CCR. The person signing the reports shall make the following certification:

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

### **G. Spills and Unauthorized Discharges Notification**

Information regarding all spills and unauthorized discharges that may endanger health or the environment shall be provided orally to the Regional Water Board<sup>1</sup> within 24 hours from the time the Discharger becomes aware of the circumstances and a written report shall also be provided within five (5) days of the time the Discharger.

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<sup>1</sup> The contact number of the Regional Water Board during normal business hours is (707) 576-2220. After normal business hours, spill reporting to CalOES will satisfy the 24 hour spill reporting requirement for the Regional Water Board. The contact number for spill reporting for the CalOES is (800) 852-7550.

Information to be provided verbally to the Regional Water Board includes:

1. Name and contact information of caller;
2. Date, time and location of spill occurrence;
3. Estimates of spill volume, rate of flow, and spill duration, if available and reasonably accurate;
4. Surface water bodies impacted, if any;
5. Any adverse impacts observed, if any;
6. Cause of spill, if known at the time of the notification;
7. Cleanup actions taken or repairs made at the time of the notification; and
8. Responding agencies.

Ordered By: \_\_\_\_\_

Matthias St. John  
Executive Officer

November 16, 2016