

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
NORTH COAST REGION

<b>In the Matter of:</b>	)	
	)	
<b>The City of Ukiah Wastewater Treatment Facility</b>	)	<b>Order No. R1-2013-0079</b>
	)	
<b>Complaint No. R1-2012-0058 for Administrative Civil Liability</b>	)	<b>Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order; Order (Proposed)</b>

**Section I: Introduction**

This Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order (“Stipulation”) is entered into by and between the Assistant Executive Officer of the Regional Water Quality Control Board, North Coast Region (Regional Water Board), on behalf of the Regional Water Board Prosecution Team (“Prosecution Team”) and the City of Ukiah (“Discharger”) (collectively “Parties”) and is presented to the Regional Water Board, or its delegee, for adoption as an Order, by settlement, pursuant to Government Code section 11415.60. This Stipulation and Order are in reference to an adjudicative proceeding initiated by the issuance of Administrative Civil Liability (ACL) Complaint No. R1-2012-0058, dated April 13, 2012, to the Discharger (the “Complaint”).

**Section II: Recitals**

1. The Discharger owns and operates wastewater collection, treatment, and disposal facilities (WWTF) that serve 15,000 residential, commercial and institutional users in the City of Ukiah and 5,000 residential users served by the Ukiah Sanitation District. Disinfected, tertiary treated wastewater can be discharged to the Russian River, a water of the United States, as needed during winter months (October 1 to May 14). Year-round, disinfected secondary wastewater is discharged to percolation ponds adjacent to the Russian River. The Discharger’s WWTF is located at 300 Plant Road, Ukiah, California in Mendocino County. The WWTF is subject to requirements set forth in Waste Discharge Requirements (WDRs) Order No. R1-2006-0049 (NPDES Permit No. CA 0022888) and Order No. 2006-003-DWQ, Statewide General Waste Discharge Requirements for Sanitary Sewer Systems.
2. The Complaint, as issued, recommends imposing an administrative civil liability, in accordance with the 2010 State Water Board Water Quality Enforcement Policy, totaling \$84,000 for alleged violations of Order No. R1-2006-0049 incurred by exceeding effluent limitations while discharging to the Russian River. The Discharger self-reported twenty-eight (28) exceedances of Biochemical Oxygen Demand (BOD) and Copper; BOD is a Group I pollutant and Copper is a Group II pollutant. The violations contained in the complaint are subject to mandatory minimum penalties.
3. The Parties have engaged in settlement negotiations and agree to settle certain alleged violations of the California Water Code (“CWC”) set forth in the Complaint

without administrative or civil litigation and by presenting this Stipulation to the Regional Water Board, or its delegee, for adoption as an Order pursuant to Government Code section 11415.60. The Prosecution Team believes that the resolution of the violations alleged in the Complaint is fair and reasonable and fulfills its enforcement objectives, that no further action is warranted concerning the those violations except as provided in this Stipulation and that this Stipulation is in the best interest of the public.

4. To resolve by consent and without further administrative proceedings certain alleged violations of the California Water Code ("CWC") set forth in the Complaint, the Parties have agreed to the imposition of a penalty of \$84,000 against the Discharger.

**Designated Representatives for Communications related to this Stipulation and Order:**

**For the Regional Water Board:**

Cecile Morris, Water Resource Control  
Engineer  
Regional Water Quality Control Board,  
North Coast Region  
5550 Skylane Blvd., Suite A  
Santa Rosa, CA 95403  
[cecile.morris@waterboards.ca.gov](mailto:cecile.morris@waterboards.ca.gov)  
707-576-2347

**For the Discharger:**

Tim Eriksen, Director of Public  
Works/City Manager,  
City of Ukiah  
[teriksen@cityofukiah.com](mailto:teriksen@cityofukiah.com)  
707-463-6280

**Section III: Stipulations**

The Parties stipulate to the following:

5. **Administrative Civil Liability:** A total of \$84,000 in stipulated administrative civil liability shall be imposed against the Discharger. Of that amount, the Discharger paid \$42,000 in administrative civil liability on June 15, 2012 to the State Water Resources Control Board Cleanup and Abatement Account. The remaining \$42,000 shall be suspended ("Suspended Liability") pending completion of an Enhanced Compliance Action Project (ECAP), as set forth in Paragraphs 6 through 15 of Section III herein and Attachment "A" attached hereto and incorporated by this reference.
6. **ECAP Description:** The ECAP will involve preparation of an Initial Study Environmental document pursuant to the CEQA-Plus requirements to help determine the potential environmental impacts associated with the implementation of the Discharger's Recycled Water Master Plan (RWMP), which is described in greater

detail in Attachment "A." Completion of this Initial Study will aid the Discharger in determining whether a Mitigated Negative Declaration or an Environmental Impact Report should be prepared for the RWMP. Completing the Initial Study will further efforts to recycle wastewater, replacing and/or augmenting existing water supplies in the Ukiah Valley. Recycled water use within the Valley would offset existing and future water demands for irrigation and frost protection on agricultural land, and irrigation on urban land. Further, water recycling would ease storage limitations at the WWTF and reduce treated wastewater discharges to the Russian River. This ECAP is part of a larger plan for operational improvements beyond that required by law and separate from projects designed to bring the Discharger into compliance. Detailed plans and a budget for achieving the completion of the ECAP are provided in the ECAP description attached hereto as Attachment "A."

The implementation schedule for completion of the ECAP is as follows:

<b>MILESTONE</b>	<b>DEADLINE</b>	<b>Status</b>
Award contract	June 20, 2012	Completed
Issue Notice to Proceed	June 21, 2012	Completed
Complete Initial Study and Mitigated Negative Declaration	December 21, 2012	Completed
Complete ECAP and provide a Final Report	January 31, 2013	Completed

The ECAP has been completed in its entirety prior to January 31, 2013 (the "ECAP Completion Date") as indicated in the schedule above.

- 7. Extension of the Implementation Schedule Deadlines:** If, given written justification from the Discharger and Regional Water Board staff determine that a delay in the ECAP implementation schedule is beyond the reasonable control of the Discharger, the Executive Officer may revise the implementation schedule as appropriate. Written justification must be received by Designated Regional Water Board Representative before the specific due date occurs, must describe circumstances causing the delay, and must state when each task of the ECAP will be completed. If any extension of the implementation schedule is granted, the Regional Water Board staff shall provide the Discharger a new implementation schedule in writing, which shall include the date the ECAP will be completed ("Revised Completion Date").

8. **Representations and Agreements of the Discharger to Implement and Complete, Report, and Guarantee Implementation of the ECAP:** As a material consideration for the Regional Water Board's acceptance of this Stipulation, the Discharger represents and agrees that (1) it will implement and complete the ECAP as described in this Stipulation and Order; (2) it will provide certifications and written reports to the Designated Regional Water Board Representative and the Division of Financial Assistance of the State Water Board consistent with the terms of this Stipulation detailing the implementation of the ECAP; and (3) it will guarantee implementation of the ECAP identified in Paragraph 6 and Attachment "A" by remaining liable for the Suspended Liability until the ECAP is completed and accepted by the Regional Water Board in accordance with the terms of this Stipulation. The Discharger agrees that the Regional Water Board has the right to require an audit of the funds expended by it to implement the ECAP.
9. **ECAP Monthly Progress Reports:** The Discharger shall provide monthly reports of progress to the Designated Regional Water Board Representative and the Division of Financial Assistance of the State Water Board commencing 30 days after this Stipulation becomes final and continuing through submittal of the certified statement of completion of the ECAP described in Paragraph 6. If no activity occurred during a particular month, a monthly report so stating shall be submitted. Monthly reports are due on the 15th day of the following month.
10. **Certification of Completion of ECAP:** On or before January 31, 2013, (or within 60 days of the Revised Completion Date, if an extension to the Completion Date is granted pursuant to Paragraph 7) the Discharger shall provide a certified statement of completion of the ECAP ("Certification of Completion"). The Certification of Completion shall be submitted by a responsible official under penalty of perjury under the laws of the state of California, to the Designated Regional Water Board Representative and the Division of Financial Assistance of the State Water Board. The Certification of Completion shall include the following:
  - a. Certification that the ECAP has been completed in accordance with the terms of this Stipulation and Order. Such documentation may include photographs, invoices, receipts, certifications, and other materials reasonably necessary for the Regional Water Board to evaluate the completion of the ECAP and the costs incurred by the Discharger.
  - b. Certification documenting the expenditures by the Discharger during the implementation of the ECAP in order to complete the ECAP. Expenditures may include, but are not limited to, payments to outside vendors or contractors implementing the ECAP. The Discharger shall provide any additional

- information requested by the Regional Water Board staff that is reasonably necessary to verify ECAP expenditures.
- c. Certification that the Discharger followed all applicable environmental laws and regulations in the implementation of the ECAP including but not limited to the California Environmental Quality Act (CEQA), the federal Clean Water Act, and the Porter-Cologne Act.
11. **Third Party Financial Audit:** At the written request of Regional Water Board staff, the Discharger, at its sole cost, shall submit a report prepared by an independent third party(ies) acceptable to the Regional Water Board staff providing such party's(ies') professional opinion that the Discharger has expended money in the amounts claimed by the Discharger. In the event of such an audit, the Discharger agrees that it will provide the third-party auditor with access to all documents that the auditor requests. The Regional Water Board staff's written request shall specify the reasons why the audit is being requested. The audit report shall be provided to Designated Regional Water Board Representative within three (3) months of notice from Regional Water Board staff to the Discharger of the need for an independent third party audit. The audit need not address any costs incurred by the Regional Water Board for oversight.
  12. **Failure to Expend the Entire Suspended Liability on the Approved ECAP:** In the event that the Discharger is not able to demonstrate to the reasonable satisfaction of the Regional Water Board staff that the entire suspended liability of \$42,000 has been spent to complete the ECAP as required by this Stipulation and Order, the Discharger shall pay the difference between the Suspended Liability of \$42,000 and the amount the Discharger can demonstrate was actually spent on the completion of the ECAP, as administrative civil liability. The Discharger shall be liable to pay the State Water Resources Control Board Cleanup and Abatement Account said difference within 30 days of receipt of notice of the Regional Water Board staff's determination that the Discharger failed to demonstrate that the entire Suspended Liability was spent to complete the ECAP as required by this Stipulation and Order. Payment shall be submitted to the Designated Regional Water Board Representative.
  13. **Failure to Complete ECAP:** If the Discharger fails to complete the ECAP by January 31, 2013, as required by this Stipulation and Order, (or within 60 days of the Revised Completion Date, if an extension to the Completion Date is granted pursuant to Paragraph 7), or there has been a material failure to timely submit a progress report or the Certification of Completion as required by this Stipulation and Order, the Regional Water Board staff shall issue a Notice of Violation (NOV). As a consequence, the Discharger shall be liable to pay the entire suspended liability of \$42,000, or some portion thereof less the value of the completion of any requirements satisfied in

accordance with this Stipulation and Order, to the State Water Resources Control Board Cleanup and Abatement Account within 30 days of receipt of the NOV.

14. **Completion of the ECAP to the Regional Water Board Staff's Satisfaction:** Upon the Discharger's satisfaction of its ECAP obligations under this Stipulation and completion of the ECAP and any audit requested by the Regional Water Board, Regional Water Board staff shall send the Discharger a letter recognizing satisfactory completion of its obligations under this Stipulation and Order. Receipt of this letter shall terminate any further obligations of the Discharger under this Stipulation and Order and result in the permanent stay of the Suspended Liability.
15. **Compliance with Applicable Laws:** The Discharger understands that payment of administrative civil liability in accordance with the terms of this Order and/or compliance with the terms of this Order is not a substitute for compliance with applicable laws, and that continuing violations of the type alleged in the Complaint may subject the Discharger to further enforcement, including additional administrative civil liability
16. **Publicity:** Whenever the Discharger or its agents or subcontractors publicizes one or more elements of the ECAP, the Discharger shall state in a **prominent manner** that the ECAP is undertaken as part of the settlement of an enforcement action by the Regional Water Board against the Discharger.
17. **Attorneys' Fees and Costs:** Each Party shall bear all attorneys' fees and costs arising from the Party's own counsel in connection with the matters set forth herein.
18. **Public Notice:** The Discharger understands that this Stipulation and proposed Order will be noticed for a 30-day public comment period prior to consideration by the Regional Water Board. In the event objections are raised during the public comment period, the Regional Water Board or the Executive Officer may, under certain circumstances, require a public hearing regarding the Stipulation and proposed Order. In that event, the Parties agree to meet and confer concerning any such objections, and may agree to revise or adjust the Stipulation and proposed Order as necessary or advisable under the circumstances.
19. **Addressing Objections Raised During Public Comment Period:** The Parties agree that the procedure contemplated for adopting the Order by the Regional Water Board and review of this Stipulation by the public is lawful and adequate. In the event procedural objections are raised prior to the Order becoming effective, the Parties agree to meet and confer concerning any such objections, and may agree to revise or adjust the procedure as necessary or advisable under the circumstances.

20. **Interpretation:** This Stipulation and Order shall be construed as if the Parties prepared it jointly. Any uncertainty or ambiguity shall not be interpreted against any one Party. The Discharger is represented by counsel in this matter.
21. **Modification:** This Stipulation and Order shall not be modified by any of the Parties by oral representation made before or after its execution. All modifications must be in writing, signed by all Parties, and approved the Regional Water Board or the Executive Officer.
22. **If the Order Does Not Take Effect:** In the event that this Order does not take effect because it is not approved by the Regional Water Board or it is vacated in whole or in part by the State Water Resources Control Board or a court, the Parties acknowledge that they expect to proceed to a contested evidentiary hearing before the Regional Water Board to determine whether to assess administrative civil liabilities for the underlying alleged violations, unless the Parties agree otherwise. The Parties agree that all oral and written statements and agreements made during the course of settlement discussions will not be admissible as evidence in the hearing. The Parties agree to waive any and all objections based on settlement communications in this matter, including, but not limited to:
  - a. Objections related to prejudice or bias of any of the Regional Water Board members or their advisors and any other objections that are premised in whole or in part on the fact that the Regional Water Board members or their advisors were exposed to some of the material facts and the Parties' settlement positions as a consequence of reviewing the Stipulation and/or the Order, and therefore may have formed impressions or conclusions prior to any contested evidentiary hearing on the Complaint in this matter; or
  - b. Laches or delay or other equitable defenses based on the time period for administrative or judicial review to the extent this period has been extended by these settlement proceedings.
23. **Waiver of Hearing:** The Discharger has been informed of the rights provided by CWC section 13323, subdivision (b), and hereby waives its right to a hearing before the Regional Water Board prior to the adoption of the Order.
24. **Waiver of Right to Petition:** The Discharger hereby waives its right to petition the Regional Water Board's adoption of the Order for review by the State Water Resources Control Board, and further waives its rights, if any, to appeal the same to a California Superior Court and/or any California appellate level court.

25. **Regional Water Board is Not Liable:** Neither the Regional Water Board members nor the Regional or State Water Board staff, attorneys, or representatives shall be liable for any injury or damage to persons or property resulting from acts or omissions by the Discharger, its directors, officers, employees, agents, representatives or contractors in carrying out activities pursuant to this Stipulation, Order, or ECAP, nor shall the Regional Water Board, its members or staff be held as parties to or guarantors of any contract entered into by the Discharger, its directors, officers, employees, agents, representatives, or contractors in carrying out activities pursuant to this Stipulation and Order.
26. **Discharger's Covenant Not to Sue:** The Discharger covenants not to sue or pursue any administrative or civil claim(s) against any State Agency or the State of California, their officers, Board Members, employees, representatives, agents, or attorneys arising out of or relating to any Covered Matter.
27. **Necessity for Written Approvals:** All approvals and decisions of the Regional Water Board under the terms of this Order shall be communicated to the Discharger in writing. No oral advice, guidance, suggestions, or comments by employees or officials of the Regional Water Board regarding submissions or notices shall be construed to relieve the Discharger of its obligation to obtain any final written approval required by this Order.
28. **Authority to Bind:** Each person executing this Stipulation in a representative capacity represents and warrants that he or she is authorized to execute this Stipulation on behalf of and to bind the entity on whose behalf he or she executes the Stipulation.
29. **Effective Date:** The obligations under this Stipulation are effective and binding on the Parties only upon the entry of an Order by the Regional Water Board, which incorporates the terms of this Stipulation.
30. **Severability:** This Stipulation and Order are severable; should any provision be found invalid the remainder shall remain in full force and effect.
31. **Counterpart Signatures:** This Stipulation may be executed and delivered in any number of counterparts, each of which when executed and delivered shall be deemed to be an original, but such counterparts shall together constitute one document.



**IT IS SO STIPULATED.**

California Regional Water Quality Control Board,  
North Coast Region Prosecution Team

Date: November 22, 2013

By: Original Signed By

David F. Leland, Assistant Executive Officer

The City of Ukiah

Date: January 2, 2014

By: Original Signed By

Tim Eriksen

Director of Public Works/City Manager

**Section IV: Findings of the Regional Water Board**

32. This Order incorporates the terms of the foregoing Stipulation.
33. The Parties believe that settlement of this matter is in the best interest of the People of the State. Therefore, to settle the violations alleged in the Complaint, the Discharger hereby agrees to comply with the terms and conditions of this Order.
34. The Regional Water Board finds that the Recitals set forth herein in Section II are true.
35. This Stipulation and Order are severable; should any provision be found invalid the remainder shall remain in full force and effect.
36. In accepting this settlement, the Regional Water Board has considered, where applicable, each of the factors prescribed in CWC sections 13327 and 13385(e). The Regional Water Board's consideration of these factors is based upon information obtained by the Regional Water Board Prosecution Team in investigating the allegations in the Complaint or otherwise provided to the Regional Water Board. This settlement recovers the costs incurred by the Prosecution Team in investigating and pursuing enforcement of the violations alleged in the Complaint as "other matters as justice may require".
37. On November 17, 2009, the State Water Board adopted Resolution No. 2009-0083 amending the Water Quality Enforcement Policy (Enforcement Policy). The Enforcement Policy was approved by the Office of Administrative Law and became effective on May 20, 2010. The policy can be found at:

[http://www.waterboards.ca.gov/water\\_issues/programs/enforcement/docs/enf\\_policy\\_final111709.pdf](http://www.waterboards.ca.gov/water_issues/programs/enforcement/docs/enf_policy_final111709.pdf)

38. Section IX of the Enforcement Policy provides that the Regional Water Board may approve a settlement with a discharger that includes suspension of a portion of the monetary liability of a discretionary administrative civil liability for completion of an ECAP.
39. This is an action to enforce the laws and regulations administered by the Regional Water Board. The Regional Water Board finds that issuance of this Order is exempt from the provisions of the California Environmental Quality Act (Public Resources Code, sections 21000 et seq.), in accordance with section 15321(a)(2), Title 14, of the California Code of Regulations.

Pursuant to CWC section 13323 and Government Code section 11415.60, **IT IS HEREBY ORDERED** on behalf of the California Regional Water Quality Control Board, North Coast Region.

#### Certification

I, Matthias St. John, Executive Officer, do hereby certify that the foregoing is a full, true, and correct copy of an Order adopted by the California Regional Water Quality Control Board, North Coast Region.

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Matthias St. John  
Executive Officer