Date: September 16th, 2019

To: Community Public Water Systems,

Your water system received a Public Water System Annual Fee invoice from the State Water Resources Control Board (State Board) for the 2018//2019 fiscal year. The regulations that instituted this fee have provisions for a reduction in the annual fee for public water systems that serve a disadvantaged community. California Code of Regulations, Title 22, Section 64300(a) defines a disadvantaged community as, “the entire service area of the public water system has a median annual household income of less than eighty percent (80%) of the statewide median annual household income.” The median household income (MHI) for California is $67,169[[1]](#footnote-1). Therefore, a community with a current MHI of less than $53,735 would meet the definition of a disadvantaged community.

Section 64310 provides for how a public water system may qualify for this reduced fee.

***§64310. Reduction of Fees for Public Water Systems Serving Disadvantaged Community.***

*(a) A public water system must pay the full amount of the annual fee unless it requests and receives from the State Board a determination that its annual fees are reduced because it is a community water system that serves a disadvantaged community in which case the fee to be paid is the amount for a disadvantaged community as shown in Table 64305-A.*

*(b) To qualify for the reduction provided for in subsection (a), a public water system must certify, and provide documentation to the State Board upon request, that it serves a disadvantaged community.*

If you believe the community your water system serves meets the definition of a disadvantaged community, and wish to qualify for a reduction in the Public Water System Annual Fee, please provide the State Board Division of Drinking Water (DDW) District office that oversees your water system with a certification that it meets the definition of a disadvantaged community. Section 64310 requires that the State Board make the determination that each public water system that requests a reduced fee serves a disadvantaged community. Therefore, providing the basis for your certification that you serve a disadvantaged community will enable the State Board to process your request more quickly. Please submit your request via signed letter and the DDW will respond to your request via email or postal mail.

You can find the contact information for State Board DDW district offices at:

<http://www.swrcb.ca.gov/drinking_water/programs/documents/ddwem/DDWdistrictofficesmap.pdf>

A table is included on the back of this letter so you can determine the reduced fee your water system is subject to if it serves a disadvantaged community.

Table 64305-A

**Fiscal Year 2018/2019 Community Public Water Systems Regulatory Fees[[2]](#footnote-2)**

| Community Water System Size | Standard Fee  (Non-Disadvantaged) | Disadvantaged System Fee |
| --- | --- | --- |
| 100 or fewer service connections | $250 or $6 per service connection whichever is greater | $100 |
| 101 to 1,000 service connections | $6.00 per service connection | $100 plus $2.00 per each service connection greater than 100 |
| 1,001 to 5,000 service connections | $6.00 per each of the first 1,000 service connections plus $3.50 per each service connection greater than 1,000 | $100 plus $2.00 per each service connection greater than 100 |
| 5,001 to 15,000 service connections | $6.00 per each of first 1,000 service connections plus $3.50 per each service connection greater than 1,000 but less than 5,001 plus $2.00 per each service connection greater than · 5,000 | $100 plus $2.00 per each service connection greater than 100 |
| 15,001 or more service connections | $6.00 per each of first 1,000 service connections plus $3.50 per each service connection greater than 1,000 but less than 5,001 plus $2.00 per each service connection greater than 5,000 but less than 15,001 plus $1.35 per each service connection greater than 15,000 | $100 plus $2.00 per each service connection greater than 100 but less than 15,001 plus $1.35 per each service connection greater than 15,000 |

1. Source: 2013-2017 American Community Survey 5-Year Estimates [↑](#footnote-ref-1)
2. Public Water Systems Annual Fee, contained in Section 64305, Title 22 of the California Code of Regulations. [↑](#footnote-ref-2)