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SECRETARY FOR  
ENVIRONMENTAL PROTECTION

**Los Angeles Regional Water Quality Control Board**

April 4, 2016

Mr. Gerrit van der Kooy  
The Sun Valley Group  
3132 E. Pleasant Valley Road  
Oxnard, CA 93033

**REVISED MONITORING AND REPORTING PROGRAM – THE SUN VALLEY GROUP, INC.,  
3132 EAST PLEASANT VALLEY ROAD, OXNARD, CALIFORNIA 93033 (FILE NO. 13-073,  
WDR ORDER NO. 01-031, SERIES NO. 188, CI-10033, GLOBAL ID WDR100012238)**

Dear Mr. Gerrit van der Kooy:

On March 23, 2016, the Sun Valley Group (hereinafter Discharger) was enrolled under the Los Angeles Regional Water Quality Control Board (Regional Board) Order No. 01-031, "General Waste Discharge Requirements for Small Commercial and Multifamily Residential Subsurface Sewage Disposal Systems," adopted by this Regional Board on February 22, 2001 for discharge of domestic wastewater to the four onsite wastewater treatment systems (OWTS). Upon enrollment of the Waste Discharge Requirements (WDR), the Discharger was required to implement Monitoring and Reporting Program (MRP) No. CI-10033.

Item I. A. on page T-1 of MRP No. CI-10033 provided the submittal schedule for the quarterly monitoring reports for Sun Valley Group. Regional Board staff has since updated the "Report Due" dates from the 15<sup>th</sup> to the 30<sup>th</sup> for each quarter. Therefore, the submittal schedule for the quarterly monitoring reports shall be revised to the following:

<u>Reporting Period</u>	<u>Report Due</u>
January – March	April 30
April – June	July 30
July – September	October 30
October – December	January 30

If you have any additional questions, please contact the Project Manager, Mr. David Koo at (213) 620-6155 ([david.koo@waterboards.ca.gov](mailto:david.koo@waterboards.ca.gov)) or the Chief of Groundwater Permitting Unit, Dr. Eric Wu at (213) 576-6683 ([eric.wu@waterboards.ca.gov](mailto:eric.wu@waterboards.ca.gov)).

Sincerely,

  
Samuel Unger, P.E.  
Executive Officer

Mr. Gerrit van der Kooy  
The Sun Valley Group

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April 4, 2016

Enclosure: Revised Monitoring and Reporting Program CI-10033

cc: Mr. William Stratton, Environmental Health Division, County of Ventura  
Mr. Charles Genkel, Environmental Health Division, County of Ventura

STATE OF CALIFORNIA  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
LOS ANGELES REGION

REVISED MONITORING AND REPORTING PROGRAM NO. CI-10033  
FOR  
THE SUN VALLEY GROUP

ENROLLMENT UNDER GENERAL WASTE DISCHARGE REQUIREMENTS  
ORDER NO. 01-031 (SERIES NO. 188)  
FILE NO. 13-073

I. REPORTING REQUIREMENTS

- A. The Sun Valley Group (hereinafter Discharger) shall implement this Monitoring and Reporting Program (MRP) at 3132 East Pleasant Valley Road, Oxnard, California, the location of which is shown on Figure 1, on the effective date of this enrollment (March 23, 2016) under Regional Board Order No. 01-031. The first monitoring report under this program is due by April 30, 2016.

Monitoring reports shall be received by the dates in the following schedule:

<u>Reporting Period</u>	<u>Report Due</u>
January – March	April 30
April – June	July 30
July – September	October 30
October – December	January 30

- B. If there is no discharge during any reporting period, the report shall so state.
- C. By January 31<sup>st</sup> of each year, beginning January 31, 2017, the Discharger shall submit an annual summary report to the Regional Board. The report shall contain both tabular and graphical summaries of the monitoring data obtained during the previous calendar year. In addition, the Discharger shall discuss the compliance record and the corrective actions taken, or planned, which may be needed to bring the discharge into full compliance with the waste discharge requirements (WDR).
- D. Laboratory analyses – all chemical, bacteriological, and/or toxicity analyses shall be conducted at a laboratory certified for such analyses by the State Water Resources Control Board, Division of Drinking Water (SWRCB-DDW) Environmental Laboratory Accreditation Program (ELAP). A copy of the laboratory certifications shall be provided each time a new analysis is used and/or renewal is obtained from ELAP.
- E. The method limits (MLs) employed for effluent analyses shall be lower than the permit limits established for a given parameter, unless the Discharger can

demonstrate that a particular ML is not attainable and obtains approval for a higher ML from the Executive Officer. At least once a year, the Discharger shall submit a list of the analytical methods employed for each test and the associated laboratory quality assurance/quality control (QA/QC) procedures.

- F. All QA/QC samples must be run on the same dates when samples were actually analyzed. The Discharger shall make available for inspection and/or submit the QA/QC documentation upon request by Regional Board staff. Proper chain of custody procedures must be followed and a copy of the chain of custody documentation shall be submitted with the report.
- G. Each monitoring report must affirm in writing that "All analyses were conducted at a laboratory certified for such analyses by the SWRCB-DDW ELAP, and in accordance with current United States Environmental Protection Agency (USEPA) guideline procedures or as specified in this Monitoring Program." Proper chain of custody procedures must be followed and a copy of the completed chain of custody form shall be submitted with the report.
- H. For every item where the requirements are not met, the Discharger shall submit a statement of the cause(s), and actions undertaken or proposed which will bring the discharge into full compliance with waste discharge requirements at the earliest possible time, including a timetable for implementation of those actions.
- I. The Discharger shall maintain all sampling and analytical results, including strip charts, date, exact place, and time of sampling, dates analyses were performed, analyst's name, analytical techniques used, and results of all analyses. Such records shall be retained for a minimum of three years. This period of retention shall be extended during the course of any unresolved litigation regarding this discharge, or when requested by the Regional Board.
- J. In reporting the monitoring data, the Discharger shall arrange the data in tabular form so that the date, the constituents, and the concentrations are readily discernible. The data shall be summarized to demonstrate compliance with the requirements and, where applicable, shall include results of receiving water observations.
- K. Any mitigation/remedial activity including any pre-discharge treatment conducted at the site must be reported in the quarterly monitoring report.
- L. Each monitoring report shall contain a separate section titled "Summary of Non-Compliance" which discusses the compliance record and the corrective actions taken or planned that may be needed to bring the discharge into full compliance with WDRs. This section shall be located at the front of the report and shall clearly list all non-compliance with discharge requirements, as well as all excursions of effluent limitations.

II. SEPTIC TANK AND DISPOSAL SYSTEM MONITORING REQUIREMENTS

The quarterly reports shall contain the following information:

- A. Average and maximum daily waste flow and average water usage rate for each month of the quarter, in gallons per day. In the absence of a flow meter, a water bill can be used to estimate the flow discharge.
- B. Estimated population served during each month of the reporting period.
- C. Results of at least monthly observations in the disposal area for any overflow or surfacing of wastes.

In addition, the Discharger shall annually submit an operation and maintenance report on the septic system. The information to be contained in the report shall include, at a minimum, the following:

- A. The name and address of the person or company responsible for the operation and maintenance of the facility;
- B. Type of maintenance (preventive or corrective action performed);
- C. Frequency of maintenance, if preventive;
- D. Periodic pumping out of the septic tank; and
- E. Maintenance records of the septic disposal system.

III. GROUNDWATER MONITORING PROGRAM

Groundwater will be sampled quarterly from monitoring wells MW-2, MW-3, MW-4, MW-5 and MW-6 and once from monitoring wells MW-7, MW-8, and MW-9 for background concentration in the expansion mound area. The locations of the monitoring wells are shown on Figures 2 and 3 (attached). These sampling stations shall not be changed and any proposed change of monitoring locations shall be identified and approved by the Regional Board Executive Officer (Executive Officer) prior to their use.

A. The following tests shall constitute the groundwater monitoring program:

<u>CONSTITUENT</u>	<u>UNITS</u> <sup>1</sup>	<u>TYPE OF SAMPLE</u>	<u>MINIMUM FREQUENCY OF ANALYSIS</u>
Water Temperature <sup>2</sup>	°C	Grab	Quarterly
pH <sup>2</sup>	pH units	Grab	Quarterly
Total Dissolved Solids	mg/L	Grab	Quarterly
Sulfate	mg/L	Grab	Quarterly
Chloride	mg/L	Grab	Quarterly
Boron	mg/L	Grab	Quarterly
Total Nitrogen	mg/L	Grab	Quarterly
Organic Nitrogen	mg/L	Grab	Quarterly
Nitrate-Nitrogen	mg/L	Grab	Quarterly
Nitrite-Nitrogen	mg/L	Grab	Quarterly
Total Coliform	MPN/100mL	Grab	Quarterly
Fecal Coliform	MPN/100mL	Grab	Quarterly

<sup>1</sup> mg/L: milligrams per liter; °C: degrees Celsius; mL: milliliter

<sup>2</sup> Field instrument can be used to test for this constituent.

All groundwater monitoring reports must include, at a minimum, the following:

- a. Well identification, date and time of sampling;
- b. Sampler identification, and laboratory identification;
- c. Quarterly observation of groundwater levels, recorded to 0.01 feet mean sea level and groundwater flow direction.

IV. GENERAL PROVISIONS FOR REPORTING

The Discharger shall identify all instances of non-compliance and shall submit a statement of the actions undertaken, or proposed, that will bring the discharge into full compliance with requirements at the earliest time and submit a timetable for correction. The quarterly reports shall contain the following information:

1. A statement relative to compliance with discharge specifications during the reporting period; and
2. Results of daily observations in the disposal area for any overflow or surfacing of wastes, and/or other visible effects of the waste discharge.

V. WASTE HAULING REPORTING

In the event that waste sludge, septage, or other wastes are hauled offsite, the name and address of the hauler shall be reported, along with types and quantities hauled during the reporting period and the location of the final point of disposal. In the event that no wastes are hauled during the reporting period, a statement to that effect shall be submitted.

VI. MONITORING FREQUENCIES

Specifications in this monitoring program are subject to periodic revisions. Monitoring requirements may be modified or revised by the Executive Officer based on review of monitoring data submitted pursuant to this Order. Monitoring frequencies may be adjusted to a less frequent basis or parameters and locations dropped by the Executive Officer if the Discharger makes a request and the request is backed by statistical trends of monitoring data submitted.

VII. CERTIFICATION STATEMENT

Each report shall contain the following completed declaration:

"I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

Executed on the \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_(Signature)

\_\_\_\_\_(Title)"

VIII. ELECTRONIC SUBMITTAL OF INFORMATION (ESI) TO GEOTRACKER

The Discharger shall comply with the Electronic Submittal of Information (ESI) requirements by submitting all reports required under the MRP, including groundwater monitoring data, discharge location data, correspondence, and pdf monitoring reports to the State Water Resources Control Board GeoTracker database under Global ID WDR100012238.

The Sun Valley Group  
Monitoring and Reporting Program No. CI-10033

File No. 13-073

All records and reports submitted in compliance with this Order are public documents and will be made available for inspection during business hours at the office of the California Regional Water Quality Control Board, Los Angeles Region, upon request by interested parties. Only proprietary information, and only at the request of the Discharger, will be treated as confidential.

Ordered by: Samuel Unger  
Samuel Unger, P.E.  
Executive Officer

Date: April 4, 2016