

**STATE OF CALIFORNIA  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
LOS ANGELES REGION**

MONITORING AND REPORTING PROGRAM NO. CI-8526  
FOR  
THE VILLAGE CHURCH  
ENROLLMENT UNDER REGIONAL BOARD ORDER 01-031 (SERIES NO. 031)  
(FILE NO. 01-159)

I. REPORTING REQUIREMENTS

- A. The Village Church (hereafter the Discharger) shall implement this monitoring program on the effective date this enrollment (March 6, 2003) under Regional Board Order No. 01-031. The first monitoring report under this Program is due by July 15, 2003.

Monitoring reports shall be received by the dates in the following schedule:

<u>Reporting Period</u>	<u>Report Due</u>
January – March	April 15
April – June	July 15
July – September	October 15
October – December	January 15

- B. If there is no discharge during any reporting period, the report shall so state. Monitoring reports must be addressed to the Regional Board, Attention: Information Technology Unit.
- C. By January 30<sup>th</sup> of each year, beginning January 30, 2004, the Discharger shall submit an annual summary report to the Regional Board. The report shall contain both tabular and graphical summaries of the monitoring data obtained during the previous calendar year. In addition, the Discharger shall discuss the compliance record and the corrective actions taken or planned, which may be needed to bring the discharge into full compliance with the waste discharge requirements.
- D. Laboratory analyses – all chemical, bacteriological, and toxicity analyses shall be conducted at a laboratory certified for such analyses by the California Department of Health Services Environmental Laboratory Accreditation Program (ELAP). A copy of the laboratory certification shall be provided each time a new and/or renewal is obtained from ELAP.
- E. The method limits (MLs) employed for effluent analyses shall be lower than the permit limits established for a given parameter, unless the Discharger can demonstrate that a particular ML is not attainable and obtains approval for a higher

March 6, 2003

ML from the Executive Officer. The Discharger shall submit a list of the analytical methods employed for each test and the associated laboratory quality assurance/ quality control (QA/QC) procedures, upon request by the Regional Board staff.

- F. Each monitoring report must affirm in writing that "All analyses were conducted at a laboratory certified for such analyses by the California Department of Health Services, and in accordance with current United States Environmental Protection Agency (USEPA) guideline procedures or as specified in this Monitoring Program." Proper chain of custody procedures must be followed and a copy of the chain of custody shall be submitted with the report.
- G. For every item where the requirements are not met, the Discharger shall submit a statement of the cause(s), and actions undertaken or proposed which will bring the discharge into full compliance with waste discharge requirements at the earliest possible time, including a timetable for implementation of those actions.
- H. The Discharger shall maintain all sampling and analytical results, date; exact place, and time of sampling; dates analyses were performed; analyst's name; analytical techniques used; and results of all analyses. Such records shall be retained for a minimum of three years. This period of retention shall be extended during the course of any unresolved litigation regarding this discharge, or when requested by the Regional Board.
- I. In reporting the monitoring data, the Discharger shall arrange the data in tabular form so that the date, the constituents, and the concentrations are readily discernible. The data shall be summarized to demonstrate compliance with the requirements and, where applicable, shall include results of receiving water observations.
- J. Any mitigation/remedial activity including any pre-discharge treatment conducted at the site must be reported in the quarterly monitoring report.

## II. SEPTIC TANK AND DISPOSAL SYSTEM MONITORING REQUIREMENTS

The quarterly reports shall contain the following information:

- 1. Average and maximum daily waste flow for each month of the quarter, in gallons per day.
- 2. Estimated population served during each month of the reporting period.
- 3. Results of at least quarterly observations in the disposal area for any overflow or surfacing of wastes.

In addition, the Discharger shall annually submit an operation and maintenance report on the septic system. The information to be contained in the report shall include, at a minimum, the following:

1. The maintenance records for the septic disposal system.
2. Type of maintenance (preventive or corrective action performed);
3. Frequency of maintenance, if preventive;
4. The periodic pumping schedule of each septic tank; and
5. The name of the person responsible for the operation and maintenance of the facility.

### III. Groundwater Monitoring

A groundwater monitoring program will not be required at this time. In the future, the Executive Officer may determine that a groundwater monitoring program is needed to fully evaluate the impact from your wastewater discharge on groundwater. If this determination is made, the Discharger must submit a groundwater monitoring plan to this Regional Board within 45 days of the notification. The groundwater monitoring plan submitted shall be subject to the Executive Officer's approval prior to implementation. The groundwater monitoring wells must be installed in such a way so as to fully assess the background groundwater quality and the downgradient groundwater quality. The plan shall include the exact location of the proposed wells, depths, construction of wells, schedule for the installation and proposed sampling of the wells.

Upon obtaining the Executive Officer's approval of an adequate groundwater monitoring network plan, construction and development of the proposed wells shall be completed within 60 days in accordance with the standards in Bulletins 74-81 and 74-90 of California Department of Water Resources. Within 30 days after installation of monitoring wells, a well installation report including a scaled plot plan, soil boring logs, water quality data, well permits and as-built well construction diagrams shall be submitted to this Board. This groundwater monitoring schedule may be subject to revision after completion of the first year of baseline water quality monitoring.

The monitoring program must be prepared under the direction of a California Registered Geologist, or Certified Engineering Geologist, or a California Registered Civil Engineer with appropriate experience in hydrogeology.

The following shall constitute the groundwater monitoring program:

<u>Constituent</u>	<u>Units</u>	<u>Type of Sample</u>	<u>Frequency of Analysis</u> <sup>[1]</sup>
Total and Fecal coliform	MPN/100mL	grab	quarterly
Enterococcus	MPN/100mL	grab	quarterly
Ammonia-nitrogen	mg/L	grab	quarterly
Nitrate-nitrogen	mg/L	grab	quarterly
Nitrite-nitrogen	mg/L	grab	quarterly
Organic nitrogen	mg/L	grab	quarterly
Total Dissolved Solids	mg/L	grab	quarterly
Chloride	mg/L	grab	quarterly
Sulfate	mg/L	grab	quarterly
Boron	mg/L	grab	quarterly

[1] This groundwater monitoring schedule may be subject to revision after completion of the first year of baseline water quality monitoring.

All groundwater monitoring reports must include, at minimum, the following:

- a. Well identification, date and time of sampling;
- b. Sampler identification, and laboratory identification;
- c. Monthly observation of groundwater levels, recorded to .01 feet mean sea level; If no groundwater is found within 100 feet of the surface, that fact must be reported.

#### IV. WASTE HAULING REPORTING

In the event that waste sludge, septage, or other wastes are hauled offsite, the name and address of the hauler shall be reported, along with types and quantities hauled during the reporting period and the location of the final point of disposal. In the event that no wastes are hauled during the reporting period, a statement to that effect shall be submitted.

#### V. MONITORING FREQUENCIES

Specifications in this monitoring program are subject to periodic revisions. Monitoring requirements may be modified or revised by the Executive Officer based on review of monitoring data submitted pursuant to this Order. Monitoring frequencies may be adjusted to a less frequent basis or parameters and locations dropped by the Executive Officer if the Discharger makes a request and the request is backed by statistical trends of monitoring data submitted.

VI. CERTIFICATION STATEMENT

Each report shall contain the following declaration:

"I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

Executed on the \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)"

These records and reports are public documents and shall be made available for inspection during normal business hours at the office of the California Regional Water Quality Control Board, Los Angeles Region.

Ordered by: \_\_\_\_\_  
Dennis A. Dickerson  
Executive Officer

Date: March 6, 2003