

# California Regional Water Quality Control Board

## San Diego Region

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**TO:** John Robertus, Executive Officer  
Shipyard Sediment Site Advisory Team



**FROM:** David Barker, Supervising Water Resources Control Engineer  
Shipyard Sediment Site Cleanup Team  
**SAN DIEGO REGIONAL WATER QUALITY CONTROL BOARD**

**DATE:** March 25, 2008

**SUBJECT: SHIPYARD SEDIMENT SITE TENTATIVE CLEANUP AND  
ABATEMENT ORDER NO. R9-2005-0126; RECOMMENDED FORMAT  
FOR WRITTEN COMMENTS**

The January 30, 2006 First Amended Order of Proceedings (First Amended Order) provides on Page 6, Item 4, Paragraph 4, that the Cleanup Team submit to the Advisory Team a recommended specific format for written comments to be used by all Designated Parties throughout the proceedings.

The recommended format is attached.

The attached format does not include protocols on the formatting of documents submitted electronically or on compact disk (CD) media to the San Diego Water Board. We anticipate that the Advisory Team will be establishing appropriate protocols in a public notice or some similar public directive requiring that electronic or CD document submittals be formatted as portable document format (PDF) files with Optical Character Recognition (OCR). The OCR attribute will ensure that document submittals are accessible and compatible with document text search and copy / paste functions.

Enclosure: Comment Format, Shipyard Sediment Site, March 25, 2008

cc: Shipyard Sediment Distribution List

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*California Environmental Protection Agency*

 Recycled Paper

## COMMENT FORMAT SHIPYARD SEDIMENT SITE

**INSTRUCTIONS:** Persons representing Designated Parties to the Cleanup and Abatement Order (CAO) Proceeding, excluding the San Diego Water Board Cleanup Team, shall submit all written testimony, argument, and exhibits<sup>1</sup> to the San Diego Water Board in the format presented below.

The following list identifies participants, excluding the San Diego Water Board Cleanup Team, who are currently as of March 25, 2008 designated by the San Diego Water Board as Parties to the Cleanup and Abatement Order Proceeding<sup>2</sup>:

- BAE Systems San Diego Ship Repair, Inc. (formerly Southwest Marine Inc.)
- National Steel and Shipbuilding Company (NASSCO)
- San Diego Gas & Electric Company, a subsidiary of Sempra Energy Co.
- Chevron USA, a subsidiary of ChevronTexaco
- BP, the parent company and successor to Atlantic Richfield Co, (ARCO)
- U.S. Navy
- City of San Diego
- Marine Construction and Design Company / Campbell Industries, Inc.
- San Diego Coastkeeper (formerly known as San Diego Baykeeper)
- Environmental Health Coalition
- San Diego Port Tenants Association

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<sup>1</sup> Exhibits may include written testimony, technical documentation, factual information, expert opinions, statements of qualifications of expert witnesses, and other documents to be used as evidence.

<sup>2</sup> This current list of Parties may be expanded during the course of the proceedings to include any other person whom the San Diego Water Board determines should be designated as a Party to the proceedings. Any person designated as a Party by the San Diego Water Board during the course of the proceedings is subject to the comment form guidelines described in this document.

Each submittal by persons representing Parties to the proceeding shall provide the following information on the cover page of their submittal:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Party Representing:** \_\_\_\_\_

Each comment<sup>3</sup> shall be categorized by the type of document that is the subject of the comment (i.e., Tentative Cleanup and Abatement Order, Draft Technical Report for Tentative Cleanup & Abatement Order, Shipyards Administrative Record, or Written Testimony, Argument, and Exhibits Submitted by Other Participants). **Each comment shall be preceded by one of the information tables described below. A different information table shall be used for each individual comment. Consolidating comments that refer to the same document type is not acceptable. While one page can contain multiple comments, each comment must be preceded by its own separate information table. Comments which do not conform to this format may be stricken by the presiding Hearing Officer and excluded from the administrative record.**

**Tentative Cleanup & Abatement Order Comment Information**

Document Name	Tentative CAO No. R9-2005-0126
Document Date	
Finding or Directive Number	
Page, Paragraph, and Sentence Number	
Concise Summary of Issue	

**Draft Technical Report for Tentative Cleanup & Abatement Order Comment Information**

Document Name	Draft Technical Report for Tentative CAO No. R9-2005-0126
Document Date	
Section Number	
Page, Paragraph, and Sentence Number	
Concise Summary of Issue	

<sup>3</sup> A "comment" is defined as any reasonably segregable issue, concern, or argument.

**Shipyards Administrative Record<sup>4</sup>**

Document Name	
Document Date	
Document Type	Shipyards Administrative Record
SAR Number <sup>5</sup>	
Page, Paragraph, and Sentence Number	
Concise Summary of Issue	

**Written Testimony, Argument, and Exhibits Submitted by other Participants<sup>6</sup>**

Document Name	
Name of "Person" and Organization Document is From	
Document Date	
Document Type	Public Comment
Page, Paragraph, and Sentence Number	
Concise Summary of Issue	

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<sup>4</sup> The term "Shipyards Administrative Record" refers to the indexed administrative record in electronic format provided by the San Diego Water Board to the Parties to the Cleanup and Abatement Order Proceeding.

<sup>5</sup> An individual Shipyards Administrative Record (SAR) Number is assigned to every document in the electronic Shipyards Administrative Record.

<sup>6</sup> Participants in the San Diego Water proceedings are either "parties" or "interested persons".