

State of California  
STATE WATER RESOURCES CONTROL BOARD

COT

2008-2009  
**ANNUAL REPORT**  
FOR  
STORM WATER DISCHARGES ASSOCIATED  
WITH INDUSTRIAL ACTIVITIES

Reporting Period July 1, 2008 through June 30, 2009

An annual report is required to be submitted to your local Regional Water Quality Control Board (Regional Board) by July 1 of each year. This document must be certified and signed under penalty

2008 - 2009 Annual Report Review

SWARM Database

Report Received

Date Entered: 9/10/09 Initials: AB

Data Entered

Date Entered:    /    /09 Initials:   

Comments:  

WDID: 201004366

Confirmation No:  

**GENERAL INFORMATION:**

**A. Facility Information:**

Facility Business Name: Durham School Services, Inc.  
Physical Address: 27577 Industrial Boulevard  
City: Hayward  
Standard Industrial Classification (SIC) Code(s): 4151

**Facility WDID No: 201S004366**

Contact Person: Rick Camandao  
e-mail:    
CA Zip: 94545 Phone: 510-887-6005

**B. Facility Operator Information:**

Operator Name: Durham School Services, Inc.  
Mailing Address: 1431 Opus Place, Suite 200  
City: Downer Grove

Contact Person: Mike Nolte  
e-mail:    
State: IL Zip: 60515 Phone: 630-435-8000

**C. Facility Billing Information:**

Operator Name: Durham School Services, Inc.  
Mailing Address: 1431 Opus Place, Suite 200  
City: Downer Grove

Contact Person: Mike Nolte  
e-mail:    
State: IL Zip: 60515 Phone: 630-435-8000

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**SPECIFIC INFORMATION**

**MONITORING AND REPORTING PROGRAM**

**D. SAMPLING AND ANALYSIS EXEMPTIONS AND REDUCTIONS**

1. For the reporting period, was your facility exempt from collecting and analyzing samples from **two** storm events in accordance with sections B.12 or 15 of the General Permit?

☐ **YES** Go to Item D.2

☒ **NO** Go to Section E

2. Indicate the reason your facility is exempt from collecting and analyzing samples from **two** storm events. Attach a copy of the first page of the appropriate certification if you check boxes ii, iii, iv, or v.

- i. ☐ Participating in an Approved Group Monitoring Plan

Group Name: \_\_\_\_\_

- ii. ☐ Submitted **No Exposure Certification (NEC)**

Date Submitted: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Re-evaluation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Does facility continue to satisfy NEC conditions?

☐ **YES** ☐ **NO**

- iii. ☐ Submitted **Sampling Reduction Certification (SRC)**

Date Submitted: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Re-evaluation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Does facility continue to satisfy SRC conditions?

☐ **YES** ☐ **NO**

- iv. ☐ Received Regional Board Certification

Certification Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

- v. ☐ Received Local Agency Certification

Certification Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

3. If you checked boxes i or iii above, were you scheduled to sample **one** storm event during the reporting year?

☐ **YES** Go to Section E

☐ **NO** Go to Section F

4. If you checked boxes ii, iv, or v, go to Section F.

**E. SAMPLING AND ANALYSIS RESULTS**

1. How many storm events did you sample? 0

If less than 2, **attach explanation** (if you checked item D.2.i or iii. above, only attach explanation if you answer "0").

2. Did you collect storm water samples from the first storm of the wet season that produced a discharge during scheduled facility operating hours? (Section B.5 of the General Permit)

☐ **YES**

☒ **NO** **attach explanation** (Please note that if you do not sample the first storm event, you are still required to sample 2 storm events)

3. How many storm water discharge locations are at your facility? 0

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4. For each storm event sampled, did you collect and analyze a sample from each of the facility's' storm water discharge locations? ☐ YES, go to Item E.6 ☒ NO
5. Was sample collection or analysis reduced in accordance with Section B.7.d of the General Permit? ☐ YES ☒ NO, **attach explanation**
- If "YES", **attach documentation** supporting your determination that two or more drainage areas are substantially identical.
- Date facility's drainage areas were last evaluated      /      /
6. Were all samples collected during the first hour of discharge? ☐ YES ☒ NO, **attach explanation**
7. Was all storm water sampling preceded by three (3) working days without a storm water discharge? ☐ YES ☒ NO, **attach explanation**
8. Were there any discharges of storm water that had been temporarily stored or contained? (such as from a pond) ☐ YES ☒ NO, go to Item E.10
9. Did you collect and analyze samples of temporarily stored or contained storm water discharges from two storm events? (or one storm event if you checked item D.2.i or iii. above) ☐ YES ☐ NO, **attach explanation**
10. Section B.5. of the General Permit requires you to analyze storm water samples for pH, Total Suspended Solids (TSS), Specific Conductance (SC), Total Organic Carbon (TOC) or Oil and Grease (O&G), other pollutants likely to be present in storm water discharges in significant quantities, and analytical parameters listed in Table D of the General Permit.
- a. Does Table D contain any additional parameters related to your facility's SIC code(s)? ☐ YES ☒ NO, Go to Item E.11
- b. Did you analyze all storm water samples for the applicable parameters listed in Table D? ☐ YES ☐ NO
- c. If you did not analyze all storm water samples for the applicable Table D parameters, check one of the following reasons:
- \_\_\_\_\_ In prior sampling years, the parameter(s) have not been detected in significant quantities from two consecutive sampling events. **Attach explanation**
- \_\_\_\_\_ The parameter(s) is not likely to be present in storm water discharges and authorized non-storm water discharges in significant quantities based upon the facility operator's evaluation. **Attach explanation**
- \_\_\_\_\_ Other. **Attach explanation**
11. For each storm event sampled, attach a copy of the laboratory analytical reports and report the sampling and analysis results using **Form 1** or its equivalent. The following must be provided for each sample collected:
- Date and time of sample collection
  - Name and title of sampler
  - Parameters tested
  - Name of analytical testing laboratory
  - Discharge location identification
  - Testing results
  - Test methods used
  - Test detection limits
  - Date of testing
  - Copies of the laboratory analytical results

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**F. QUARTERLY VISUAL OBSERVATIONS**

**1. Authorized Non-Storm Water Discharges**

Section B.3.b of the General Permit requires quarterly visual observations of all authorized non-storm water discharges and their sources.

- a. Do authorized non-storm water discharges occur at your facility?

☐ YES ☒ NO Go to Item F.2

- b. Indicate whether you visually observed all authorized non-storm water discharges and their sources during the quarters when they were discharged. **Attach an explanation for any "NO" answers.** Indicate "N/A" for quarters without any authorized non-storm water discharges.

July-September ☐ YES ☐ NO ☐ N/A      October-December ☐ YES ☐ NO ☐ N/A

January-March ☐ YES ☐ NO ☐ N/A      April-June ☐ YES ☐ NO ☐ N/A

- c. Use **Form 2** to report quarterly visual observations of authorized non-storm water discharges or provide the following information:

- i. name of each authorized non-storm water discharge
- ii. date and time of observation
- iii. source and location of each authorized non-storm water discharge
- iv. characteristics of the discharge at its source and impacted drainage area/discharge location
- v. name, title, and signature of observer
- vi. any new or revised BMPs necessary to reduce or prevent pollutants in authorized non-storm water discharges. Provide new or revised BMP implementation date.

**2. Unauthorized Non-Storm Water Discharges**

Section B.3.a of the General Permit requires quarterly visual observations of all drainage areas to detect the presence of unauthorized non-storm water discharges and their sources.

- a. Indicate whether you visually observed all drainage areas to detect the presence of unauthorized non-storm water discharges and their sources. **Attach an explanation for any "NO" answers.**

July-September ☒ YES ☐ NO      October-December ☒ YES ☐ NO

January-March ☒ YES ☐ NO      April-June ☒ YES ☐ NO

- b. Based upon the quarterly visual observations, were any unauthorized non-storm water discharges detected?

☐ YES ☒ NO Go to Item F.2.d

- c. Have each of the unauthorized non-storm water discharges been eliminated or permitted?

☐ YES ☐ NO **Attach explanation**

- d. Use **Form 3** to report quarterly unauthorized non-storm water discharge visual observations or provide the following information:

- i. name of each unauthorized non-storm water discharge
- ii. date and time of observation
- iii. source and location of each unauthorized non-storm water discharge
- iv. characteristics of the discharge at its source and impacted drainage area/discharge location
- v. name, title, and signature of observer
- vi. any corrective actions necessary to eliminate the source of each unauthorized non-storm water discharge and to clean impacted drainage areas. Provide date unauthorized non-storm water discharge(s) was eliminated or scheduled to be eliminated.

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**G. MONTHLY WET SEASON VISUAL OBSERVATIONS**

Section B.4.a of the General Permit requires you to conduct monthly visual observations of storm water discharges at all storm water discharge locations during the wet season. These observations shall occur during the first hour of discharge or, in the case of temporarily stored or contained storm water, at the time of discharge.

1. Indicate below whether monthly visual observations of storm water discharges occurred at all discharge locations. **Attach an explanation for any "NO" answers.** Include in this explanation whether any eligible storm events occurred during scheduled facility operating hours that did not result in a storm water discharge, and provide the date, time, name and title of the person who observed that there was no storm water discharge.

	YES	NO		YES	NO
October	<input type="checkbox"/>	<input checked="" type="checkbox"/>	February	<input type="checkbox"/>	<input checked="" type="checkbox"/>
November	<input type="checkbox"/>	<input checked="" type="checkbox"/>	March	<input type="checkbox"/>	<input checked="" type="checkbox"/>
December	<input type="checkbox"/>	<input checked="" type="checkbox"/>	April	<input type="checkbox"/>	<input checked="" type="checkbox"/>
January	<input type="checkbox"/>	<input checked="" type="checkbox"/>	May	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. Report monthly wet season visual observations using **Form 4** or provide the following information:

- date, time, and location of observation
- name and title of observer
- characteristics of the discharge (i.e., odor, color, etc.) and source of any pollutants observed
- any new or revised BMPs necessary to reduce or prevent pollutants in storm water discharges. Provide new or revised BMP implementation date.

**ANNUAL COMPREHENSIVE SITE COMPLIANCE EVALUATION (ACSCE)**

**H. ACSCE CHECKLIST**

Section A.9 of the General Permit requires the facility operator to conduct one ACSCE in each reporting period (July 1-June 30). Evaluations must be conducted within 8-16 months of each other. The SWPPP and monitoring program shall be revised and implemented, as necessary, within 90 days of the evaluation. The checklist below includes the minimum steps necessary to complete a ACSCE. Indicate whether you have performed each step below. **Attach an explanation for any "NO" answers.**

- Have you inspected all potential pollutant sources and industrial activities areas? ☒ YES ☐ NO  
The following areas should be inspected:
 

<ul style="list-style-type: none"> <li>• areas where spills and leaks have occurred during the last year</li> <li>• outdoor wash and rinse areas</li> <li>• process/manufacturing areas</li> <li>• loading, unloading, and transfer areas</li> <li>• waste storage/disposal areas</li> <li>• dust/particulate generating areas</li> <li>• erosion areas</li> </ul>	<ul style="list-style-type: none"> <li>• building repair, remodeling, and construction</li> <li>• material storage areas</li> <li>• vehicle/equipment storage areas</li> <li>• truck parking and access areas</li> <li>• rooftop equipment areas</li> <li>• vehicle fueling/maintenance areas</li> <li>• non-storm water discharge generating areas</li> </ul>
--	--
- Have you reviewed your SWPPP to assure that its BMPs address existing potential pollutant sources and industrial activities areas? ☒ YES ☐ NO
- Have you inspected the entire facility to verify that the SWPPP's site map is up-to-date? The following site map items should be verified: ☒ YES ☐ NO
 

<ul style="list-style-type: none"> <li>• facility boundaries</li> <li>• outline of all storm water drainage areas</li> <li>• areas impacted by run-on</li> <li>• storm water discharges locations</li> </ul>	<ul style="list-style-type: none"> <li>• storm water collection and conveyance system</li> <li>• structural control measures such as catch basins, berms, containment areas, oil/water separators, etc.</li> </ul>
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4. Have you reviewed all General Permit compliance records generated since the last annual evaluation?

☒ YES

☐ NO

The following records should be reviewed:

- quarterly authorized non-storm water discharge visual observations
- monthly storm water discharge visual observation
- records of spills/leaks and associated clean-up/response activities

- quarterly unauthorized non-storm water discharge visual observations
- Sampling and Analysis records
- preventative maintenance inspection and maintenance records

5. Have you reviewed the major elements of the SWPPP to assure compliance with the General Permit?

☒ YES

☐ NO

The following SWPPP items should be reviewed:

- pollution prevention team
- list of significant materials
- description of potential pollutant sources

- assessment of potential pollutant sources
- identification and description of the BMPs to be implemented for each potential pollutant source

6. Have you reviewed your SWPPP to assure that a) the BMPs are adequate in reducing or preventing pollutants in storm water discharges and authorized non-storm water discharges, and b) the BMPs are being implemented?

☒ YES

☐ NO

The following BMP categories should be reviewed:

- good housekeeping practices
- spill response
- employee training
- erosion control
- quality assurance

- preventative maintenance
- material handling and storage practices
- waste handling/storage
- structural BMPs

7. Has all material handling equipment and equipment needed to implement the SWPPP been inspected?

☒ YES

☐ NO

**I. ACSCE EVALUATION REPORT**

The facility operator is required to provide an evaluation report that includes:

- identification of personnel performing the evaluation
- the date(s) of the evaluation
- necessary SWPPP revisions
- schedule for implementing SWPPP revisions
- any incidents of non-compliance and the corrective actions taken

Use **Form 5** to report the results of your evaluation or develop an equivalent form.

**J. ACSCE CERTIFICATION**

The facility operator is required to certify compliance with the Industrial Activities Storm Water General Permit. To certify compliance, both the SWPPP and Monitoring Program must be up to date and be fully implemented.

Based upon your ACSCE, do you certify compliance with the Industrial Activities Storm Water General Permit?

☒ YES

☐ NO

If you answered "NO" **attach an explanation** to the ACSCE Evaluation Report why you are not in compliance with the Industrial Activities Storm Water General Permit.

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**ATTACHMENT SUMMARY**

Answer the questions below to help you determine what should be attached to this annual report. Answer NA (Not Applicable) to questions 2-4 if you are not required to provide those attachments.

- |  |   |                             |  |
|--|---|-----------------------------|--|
| 1. Have you attached Forms 1,2,3,4, and 5 or their equivalent?   | <input checked="" type="checkbox"/> YES (Mandatory) |                             |  |
| 2. If you conducted sampling and analysis, have you attached the laboratory analytical reports?  | <input type="checkbox"/> YES                        | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> NA |
| 3. If you checked box II, III, IV, or V in item D.2 of this Annual Report, have you attached the first page of the appropriate certifications? | <input type="checkbox"/> YES                        | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> NA |
| 4. Have you attached an explanation for each "NO" answer in items E.1, E.2, E.5-E.7, E.9, E.10.c, F.1.b, F.2.a, F.2.c, G.1, H.1-H.7, or J?     | <input checked="" type="checkbox"/> YES             | <input type="checkbox"/> NO | <input type="checkbox"/> NA            |

**ANNUAL REPORT CERTIFICATION**

I am duly authorized to sign reports required by the INDUSTRIAL ACTIVITIES STORM WATER GENERAL PERMIT (see Standard Provision C.9) and I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those person directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name: Mr. Mike Nolte

Signature: \_\_\_\_\_

*Michael Nolte*

Date: \_\_\_\_\_

*8-28-09*

Title: Vice President

*US Fleet Operations*

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***DESCRIPTION OF BASIC ANALYTICAL PARAMETERS***

The Industrial Activities Storm Water General Permit (General Permit) requires you to analyze storm water samples for at least four parameters. These are pH, Total Suspended Solids (TSS), Specific Conductance (SC), and Total Organic Carbon (TOC). Oil and Grease (O&G) may be substituted for TOC. In addition, you must monitor for any other pollutants which you believe to be present in your storm water discharge as a result of industrial activity and analytical parameters listed in Table D of the General Permit. There are no numeric limitations for the parameters you test for.

The four parameters which the General Permit requires to be tested are considered *indicator* parameters. In other words, regardless of what type of facility you operate, these parameters are nonspecific and general enough to usually provide some indication whether pollutants are present in your storm water discharge. The following briefly explains what each of these parameters mean:

**pH** is a numeric measure of the hydrogen-ion concentration. The neutral, or acceptable, range is within 6.5 to 8.5. At values less than 6.5, the water is considered acidic; above 8.5 it is considered alkaline or basic. An example of an acidic substance is vinegar, and a alkaline or basic substance is liquid antacid. Pure rainfall tends to have a pH of a little less than 7. There may be sources of materials or industrial activities which could increase or decrease the pH of your storm water discharge. If the pH levels of your storm water discharge are high or low, you should conduct a thorough evaluation of all potential pollutant sources at your site.

**Total Suspended Solids (TSS)** is a measure of the undissolved solids that are present in your storm water discharge. Sources of TSS include sediment from erosion of exposed land, and dirt from impervious (i.e. paved) areas. Sediment by itself can be very toxic to aquatic life because it covers feeding and breeding grounds, and can smother organisms living on the bottom of a water body. Toxic chemicals and other pollutants also adhere to sediment particles. This provides a medium by which toxic or other pollutants end up in our water ways and ultimately in human and aquatic life. TSS levels vary in runoff from undisturbed land. It has been shown that TSS levels increase significantly due to land development.

**Specific Conductance (SC)** is a numerical expression of the ability of the water to carry an electric current. SC can be used to assess the degree of mineralization, salinity, or estimate the total dissolved solids concentration of a water sample. Because of air pollution, most rain water has a SC a little above zero. A high SC could affect the usability of waters for drinking, irrigation, and other commercial or industrial use.

**Total Organic Carbon (TOC)** is a measure of the total organic matter present in water. (All organic matter contains carbon) This test is sensitive and able to detect small concentrations of organic matter. Organic matter is naturally occurring in animals, plants, and man. Organic matter may also be man made (so called synthetic organics). Synthetic organics include pesticides, fuels, solvents, and paints. Natural organic matter utilizes the oxygen in a receiving water to biodegrade. Too much organic matter could place a significant oxygen demand on the water, and possibly impact its quality. Synthetic organics either do not biodegrade or biodegrade very slowly. Synthetic organics are a source of toxic chemicals that can have adverse affects at very low concentrations. Some of these chemicals bioaccumulate in aquatic life. If your levels of TOC are high, you should evaluate all sources of natural or synthetic organics you may use at your site.

**Oil and Grease (O&G)** is a measure of the amount of oil and grease present in your storm water discharge. At very low concentrations, O&G can cause a sheen (that floating "rainbow") on the surface of water (1 qt. of oil can pollute 250,000 gallons of water). O&G can adversely affect aquatic life and create unsightly floating material and film on water, thus making it undrinkable. Sources of O&G include maintenance shops, vehicles, machines and roadways.

If you have any questions regarding whether or not your constituent concentrations are too high, please contact your local Regional Board office. The United States Environmental Protection Agency (USEPA) has published stormwater discharge benchmarks for a number of parameters. These benchmarks may be helpful when evaluating whether additional BMPs are appropriate. These benchmarks can be accessed at our website at <http://www.waterboards.ca.gov>. It is contained in the Sampling and Analysis Reduction Certification.

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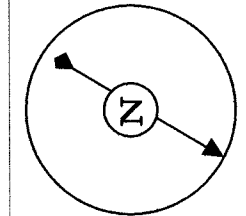
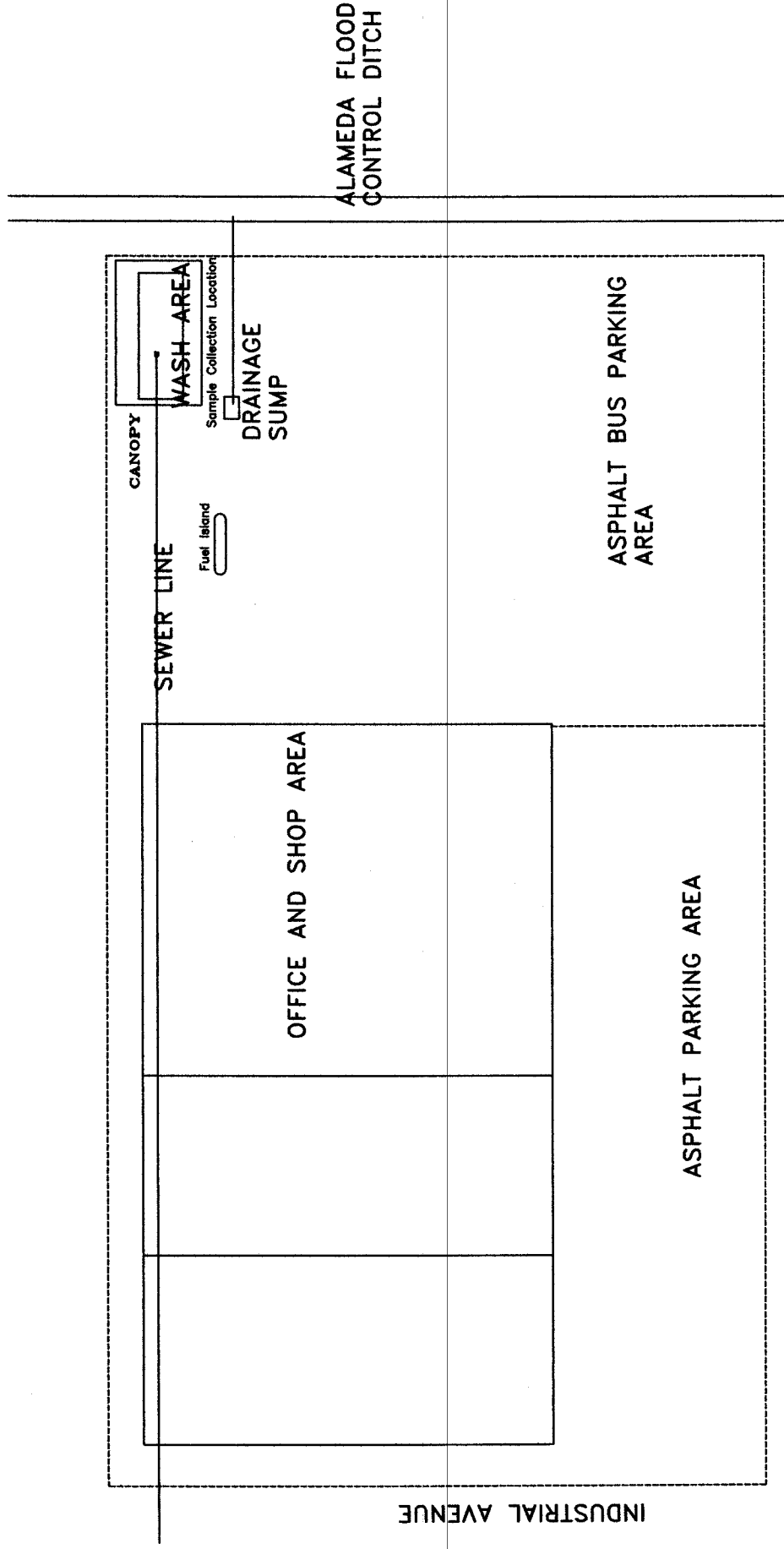
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**See Storm Water Contacts at**

**<http://www.waterboards.ca.gov/stormwtr/contact.html>**

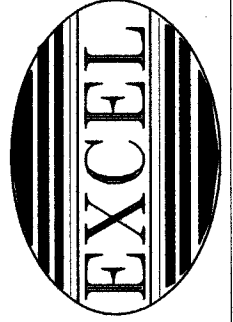


# DURHAM SCHOOL SERVICES 27577 INDUSTRIAL BOULEVARD HAYWARD, CALIFORNIA



SCALE IN FEET

Field Engineer: W. Wojak  
Drawn By: K. Wojak  
Approved By: E. Ancheta



ENVIRONMENTAL  
AND  
GENERAL ENGINEERING

**ATTACHMENT SHEET**

**DURHAM SCHOOL SERVICES  
27577 INDUSTRIAL BOULEVARD, UNIT A  
HAYWARD, CALIFORNIA 94545**

**ITEM NUMBER**

**DISCUSSION**

- |     |  |
|-----|--|
| E.1 | Rain occurred during non-operating hours or not at all.            |
| G.1 | No observations were made due lack of rain during operating hours. |

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SIDE A

## FORM 1-SAMPLING &amp; ANALYSIS RESULTS

FIRST STORM EVENT

- If analytical results are less than the detection limit (or non detectable), show the value as less than the numerical value of the detection limit (example: < 05)
- When analysis is done using portable analysis (such as portable pH meters, SC meters, etc.), indicate "PA" in the appropriate test method used box.
- If you did not analyze for a required parameter, do not report "0". Instead, leave the appropriate box blank
- Make additional copies of this form as necessary.

NAME OF PERSON COLLECTING SAMPLE(S): Rick Camandao TITLE: Sop Supervisor SIGNATURE: \_\_\_\_\_

DESCRIBE DISCHARGE LOCATION Example: NW Out Fall		DATE/TIME OF SAMPLE COLLECTION / / : : AM PM	TIME DISCHARGE STARTED : : AM PM	ANALYTICAL RESULTS For First Storm Event															
				BASIC PARAMETERS				OTHER PARAMETERS											
				PH	TSS	SC	O&G		TOC										
		/ / : : AM PM	: : AM PM																
		/ / : : AM PM	: : AM PM																
		/ / : : AM PM	: : AM PM																
		/ / : : AM PM	: : AM PM																
TEST REPORTING UNITS:				pH Units	mg/l	umho/cm	mg/l	mg/l											
TEST METHOD DETECTION LIMIT:																			
TEST METHOD USED:																			
ANALYZED BY (SELF/LAB):																			
TSS - Total Suspended Solids				SC - Specific Conductance				O&G - Oil & Grease				TOC - Total Organic Carbon							

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## FORM 1-SAMPLING &amp; ANALYSIS RESULTS

SECOND STORM EVENT

- If analytical results are less than the detection limit (or non detectable), show the value as less than the numerical value of the detection limit (example: <.05)
- If you did not analyze for a required parameter, do not report "0". Instead, leave the appropriate box blank
- When analysis is done using portable analysis (such as portable pH meters, SC meters, etc.), indicate "PA" in the appropriate test method used box.

NAME OF PERSON COLLECTING SAMPLE(S): \_\_\_\_\_

TITLE: Shop Supervisor

SIGNATURE: \_\_\_\_\_

DESCRIBE DISCHARGE LOCATION Example: NW Out Fall	DATE/TIME OF SAMPLE COLLECTION ____/____/____ ____:____ AM ____:____ PM	TIME DISCHARGE STARTED ____:____ ____:____ AM ____:____ PM	ANALYTICAL RESULTS For Second Storm Event																
			BASIC PARAMETERS				OTHER PARAMETERS												
			PH	TSS	SC	O&G		TOC											
	____/____/____ ____:____ AM ____:____ PM	____:____ ____:____ AM ____:____ PM																	
	____/____/____ ____:____ AM ____:____ PM	____:____ ____:____ AM ____:____ PM																	
	____/____/____ ____:____ AM ____:____ PM	____:____ ____:____ AM ____:____ PM																	
	____/____/____ ____:____ AM ____:____ PM	____:____ ____:____ AM ____:____ PM																	
TEST REPORTING UNITS:			pH Units	mg/l	umho/cm	mg/l	mg/l												
TEST METHOD DETECTION LIMIT:																			
TEST METHOD USED:																			
ANALYZED BY (SELF/LAB):																			

TSS - Total Suspended Solids

SC - Specific Conductance

O&amp;G - Oil &amp; Grease

TOC - Total Organic Carbon

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SIDE A

**FORM 2-QUARTERLY VISUAL OBSERVATIONS OF AUTHORIZED  
NON-STORM WATER DISCHARGES (NSWDs)**

- Quarterly dry weather visual observations are required of each authorized NSWD.
- Observe each authorized NSWD source, impacted drainage area, and discharge location.
- Authorized NSWDs must meet the conditions provided in Section D (pages 5-6), of the General Permit.
- Make additional copies of this form as necessary.

<b>QUARTER:</b> <b>JULY-SEPT.</b> <b>DATE:</b> /        /	Observers Name: _____ Title: _____ Signature: _____	<b>WERE ANY AUTHORIZED NSWDs DISCHARGED DURING THIS QUARTER?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, complete reverse side of this form.
<b>QUARTER:</b> <b>OCT.-DEC.</b> <b>DATE:</b> /        /	Observers Name: _____ Title: _____ Signature: _____	<b>WERE ANY AUTHORIZED NSWDs DISCHARGED DURING THIS QUARTER?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, complete reverse side of this form.
<b>QUARTER:</b> <b>JAN.-MARCH</b> <b>DATE:</b> /        /	Observers Name: _____ Title: _____ Signature: _____	<b>WERE ANY AUTHORIZED NSWDs DISCHARGED DURING THIS QUARTER?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, complete reverse side of this form.
<b>QUARTER:</b> <b>APRIL-JUNE</b> <b>DATE:</b> /        /	Observers Name: _____ Title: _____ Signature: _____	<b>WERE ANY AUTHORIZED NSWDs DISCHARGED DURING THIS QUARTER?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, complete reverse side of this form.

**FORM 2-QUARTERLY VISUAL OBSERVATIONS OF AUTHORIZED  
NON-STORM WATER DISCHARGES (NSWDs)**

DATE /TIME OF OBSERVATION	SOURCE AND LOCATION OF AUTHORIZED NSWD  <u>EXAMPLE:</u> Air conditioner Units on Building C	NAME OF AUTHORIZED NSWD  <u>EXAMPLE:</u> Air conditioner condensate	DESCRIBE AUTHORIZED NSWD CHARACTERISTICS  Indicate whether authorized NSWD is clear, cloudy, or discolored, causing staining, contains floating objects or an oil sheen, has odors, etc.	DESCRIBE ANY REVISED OR NEW BMPs AND PROVIDE THEIR IMPLEMENTATION DATE
			At the NSWD Source	At the NSWD Drainage Area and Discharge Location
/ /				
: <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ /				
: <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ /				
: <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ /				
: <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ /				
: <input type="checkbox"/> AM <input type="checkbox"/> PM				

## ANNUAL REPORT

FORM 3-QUARTERLY VISUAL OBSERVATIONS OF UNAUTHORIZED  
NON-STORM WATER DISCHARGES (NSWDs)

- Unauthorized NSWDs are discharges (such as wash or rinse waters) that do not meet the conditions provided in Section D (pages 5-6) of the General Permit.
- Quarterly visual observations are required to observe current and detect prior unauthorized NSWDs.
- Quarterly visual observations are required during dry weather and at all facility drainage areas.
- Each unauthorized NSWD source, impacted drainage area, and discharge location must be identified and observed.
- Unauthorized NSWDs that can not be eliminated within 90 days of observation must be reported to the Regional Board in accordance with Section A.10.e of the General Permit.
- Make additional copies of this form as necessary.

QUARTER: JULY-SEPT. DATE/TIME OF OBSERVATIONS <u>5/16/08</u> <u>11:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Observers Name: <u>Rick Camacho</u> Title: <u>Shop Supervisor</u> Signature: <u>[Signature]</u>	WERE UNAUTHORIZED NSWDs OBSERVED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO WERE THERE INDICATIONS OF PRIOR UNAUTHORIZED NSWDs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If YES to either question, complete reverse side.
QUARTER: OCT.-DEC. DATE/TIME OF OBSERVATIONS <u>10/10/08</u> <u>08:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Observers Name: <u>Rick Camacho</u> Title: <u>Shop Supervisor</u> Signature: <u>[Signature]</u>	WERE UNAUTHORIZED NSWDs OBSERVED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO WERE THERE INDICATIONS OF PRIOR UNAUTHORIZED NSWDs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If YES to either question, complete reverse side.
QUARTER: JAN.-MARCH DATE/TIME OF OBSERVATIONS <u>2/12/09</u> <u>13:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Observers Name: <u>Rick Camacho</u> Title: <u>Shop Supervisor</u> Signature: <u>[Signature]</u>	WERE UNAUTHORIZED NSWDs OBSERVED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO WERE THERE INDICATIONS OF PRIOR UNAUTHORIZED NSWDs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If YES to either question, complete reverse side.
QUARTER: APRIL-JUNE DATE/TIME OF OBSERVATIONS <u>6/17/09</u> <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Observers Name: <u>Rick Camacho</u> Title: <u>Shop Supervisor</u> Signature: <u>[Signature]</u>	WERE UNAUTHORIZED NSWDs OBSERVED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO WERE THERE INDICATIONS OF PRIOR UNAUTHORIZED NSWDs? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If YES to either question, complete reverse side.

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SIDE B

FORM 3 QUARTERLY VISUAL OBSERVATIONS OF UNAUTHORIZED  
NON-STORM WATER DISCHARGES (NSWDs)

OBSERVATION DATE (FROM REVERSE SIDE)	NAME OF UNAUTHORIZED NSWD  <u>EXAMPLE:</u> Vehicle Wash Water	SOURCE AND LOCATION OF UNAUTHORIZED NSWD  <u>EXAMPLE:</u> NW Corner of Parking Lot	DESCRIBE UNAUTHORIZED NSWD CHARACTERISTICS Indicate whether unauthorized NSWD is clear, cloudy, discolored, causing stains; contains floating objects or an oil sheen, has odors, etc.	DESCRIBE CORRECTIVE ACTIONS TO ELIMINATE UNAUTHORIZED NSWD AND TO CLEAN IMPACTED DRAINAGE AREAS. PROVIDE UNAUTHORIZED NSWD ELIMINATION DATE.
			AT THE UNAUTHORIZED NSWD SOURCE	AT THE UNAUTHORIZED NSWD AREA AND DISCHARGE LOCATION
<div data-bbox="570 1854 602 1980">/ /</div> <div data-bbox="662 1812 727 1980">: <input type="checkbox"/> AM           <input type="checkbox"/> PM</div>				
<div data-bbox="787 1854 820 1980">/ /</div> <div data-bbox="880 1812 945 1980">: <input type="checkbox"/> AM           <input type="checkbox"/> PM</div>				
<div data-bbox="1005 1854 1037 1980">/ /</div> <div data-bbox="1097 1812 1162 1980">: <input type="checkbox"/> AM           <input type="checkbox"/> PM</div>				
<div data-bbox="1222 1854 1255 1980">/ /</div> <div data-bbox="1315 1812 1380 1980">: <input type="checkbox"/> AM           <input type="checkbox"/> PM</div>				



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# ANNUAL REPORT FORM 4-MONTHLY VISUAL OBSERVATIONS OF STORM WATER DISCHARGES

SIDE A

- Storm water discharge visual observations are required for at least one storm event per month between October 1 and May 31.
- Visual observations must be conducted during the first hour of discharge at all discharge locations.
- Discharges of temporarily stored or contained storm water must be observed at the time of discharge.
- Indicate "None" in the first column of this form if you did not conduct a monthly visual observation.
- Make additional copies of this form as necessary.
- Until a monthly visual observation is made, record any eligible storm events that do not result in a storm water discharge and note the date, time, name, and title of who observed there was no storm water discharge.

<b>Observation Date:</b> October <u>31</u> 2008 <b>Observers Name:</b> <u>Rick Camandao</u> <b>Title:</b> <u>Shop Supervisor</u> <b>Signature:</b> <u>Rick Camandao</u>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> November <u>28</u> 2008 <b>Observers Name:</b> <u>Rick Camandao</u> <b>Title:</b> <u>Shop Supervisor</u> <b>Signature:</b> <u>Rick Camandao</u>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> December <u>31</u> 2008 <b>Observers Name:</b> <u>Rick Camandao</u> <b>Title:</b> <u>Shop Supervisor</u> <b>Signature:</b> <u>Rick Camandao</u>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> January <u>30</u> 2009 <b>Observers Name:</b> <u>Rick Camandao</u> <b>Title:</b> <u>Shop Supervisor</u> <b>Signature:</b> <u>Rick Camandao</u>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					

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SIDE B

FORM 4-MONTHLY VISUAL OBSERVATIONS OF  
STORM WATER DISCHARGES

DATE/TIME OF OBSERVATION (From Reverse Side)	DRAINAGE AREA DESCRIPTION  EXAMPLE: Discharge from material storage Area #2	DESCRIBE STORM WATER DISCHARGE CHARACTERISTICS  Indicate whether storm water discharge is clear, cloudy, or discolored; causing staining; containing floating objects or an oil sheen, has odors, etc.	IDENTIFY AND DESCRIBE SOURCE(S) OF POLLUTANTS  EXAMPLE: Oil sheen caused by oil dripped by trucks in vehicle maintenance area.	DESCRIBE ANY REVISED OR NEW BMPs AND THEIR DATE OF IMPLEMENTATION
/ / : — <input type="checkbox"/> AM <input type="checkbox"/> PM		NA		
/ / : — <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ / : — <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ / : — <input type="checkbox"/> AM <input type="checkbox"/> PM				
/ / : — <input type="checkbox"/> AM <input type="checkbox"/> PM				

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# ANNUAL REPORT FORM 4 (Continued)-MONTHLY VISUAL OBSERVATIONS OF STORM WATER DISCHARGES

SIDE A

- Storm water discharge visual observations are required for at least one storm event per month between October 1 and May 31.
- Visual observations must be conducted during the first hour of discharge at all discharge locations.
- Discharges of temporarily stored or contained storm water must be observed at the time of discharge.

- Indicate "None" in the first column of this form if you did not conduct a monthly visual observation.
- Make additional copies of this form as necessary.
- Until a monthly visual observation is made, record any eligible storm events that do not result in a storm water discharge and note the date, time, name, and title of who observed there was no storm water discharge.


<b>Observation Date:</b> February <u>27</u> 2009 <b>Observers Name:</b> Rick Camandao <b>Title:</b> Shop Supervisor <b>Signature:</b> <i>Rick Camandao</i>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> March <u>31</u> 2009 <b>Observers Name:</b> Rick Camandao <b>Title:</b> Shop Supervisor <b>Signature:</b> <i>Rick Camandao</i>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> April <u>30</u> 2009 <b>Observers Name:</b> Rick Camandao <b>Title:</b> Shop Supervisor <b>Signature:</b> <i>Rick Camandao</i>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					
<b>Observation Date:</b> May <u>29</u> 2009 <b>Observers Name:</b> Rick Camandao <b>Title:</b> Shop Supervisor <b>Signature:</b> <i>Rick Camandao</i>		<b>#1</b> <i>None</i>	<b>#2</b> 	<b>#3</b> 	<b>#4</b> 
Drainage Location Description					
Observation Time					
Time Discharge Began					
Were Pollutants Observed (If yes, complete reverse side)					

DATE/TIME OF OBSERVATION (From Reverse Side)	DRAINAGE AREA DESCRIPTION	DESCRIBE STORM WATER DISCHARGE CHARACTERISTICS	IDENTIFY AND DESCRIBE SOURCE(S) OF POLLUTANTS	DESCRIBE ANY REVISED OR NEW BMPs AND THEIR DATE OF IMPLEMENTATION
/ / : : AM PM		NA	EXAMPLE: Oil sheen caused by oil dripped by trucks in vehicle maintenance area.	
/ / : : AM PM				
/ / : : AM PM				
/ / : : AM PM				
/ / : : AM PM				
/ / : : AM PM				

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## ANNUAL REPORT

SIDE A

FORM 5-ANNUAL COMPREHENSIVE SITE COMPLIANCE EVALUATION  
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY BMP STATUSEVALUATION DATE: 6/17/09INSPECTOR NAME: Rick CamandaoTITLE: Shop SupervisorSIGNATURE: 

POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)  <u>UST AREA</u>	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO  ARE ADDITIONAL/REVISED BMPs NECESSARY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP Implementation  <u>NO DEFICIENCIES</u>	Describe additional/revise BMPs or corrective actions and their date(s) of implementation  <u>NONE</u>
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)  <u>PAVING AREA</u>	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  ARE ADDITIONAL/REVISED BMPs NECESSARY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP Implementation	Describe additional/revise BMPs or corrective actions and their date(s) of implementation
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)  <u>SHOP AREA</u>	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  ARE ADDITIONAL/REVISED BMPs NECESSARY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP Implementation	Describe additional/revise BMPs or corrective actions and their date(s) of implementation
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED? <input type="checkbox"/> YES <input type="checkbox"/> NO  ARE ADDITIONAL/REVISED BMPs NECESSARY? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP Implementation	Describe additional/revise BMPs or corrective actions and their date(s) of implementation

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## ANNUAL REPORT

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**FORM 5 (Continued)-ANNUAL COMPREHENSIVE SITE COMPLIANCE EVALUATION  
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY BMP STATUS**

 EVALUATION DATE:      /      /      INSPECTOR NAME:                      TITLE: Shop Supervisor SIGNATURE:                     

POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED?  <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP implementation	Describe additional/revised BMPs or corrective actions and their date(s) of implementation
	ARE ADDITIONAL/REVISED BMPs NECESSARY?  <input type="checkbox"/> YES <input type="checkbox"/> NO			
POTENTIAL POLLUTANT SOURCE/INDUSTRIAL ACTIVITY AREA (as identified in your SWPPP)	HAVE ANY BMPs NOT BEEN FULLY IMPLEMENTED?  <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, to either question, complete the next two columns of this form	Describe deficiencies in BMPs or BMP implementation	Describe additional/revised BMPs or corrective actions and their date(s) of implementation
	ARE ADDITIONAL/REVISED BMPs NECESSARY?  <input type="checkbox"/> YES <input type="checkbox"/> NO			