

Hookston Working Group Operating Plan (June 29, 2006)

Purpose: Provide a forum for informal and open discussion regarding the Hookston Station site in an effort to enhance communications and public participation.

Approach: Bring together community and agency representatives and interested stakeholders to review and discuss project status, progress, plans, documents and reports. In addition to technical, scientific, and regulatory matters, Working Group to advise Water Board on community relations planning and implementation (communications and public participation).

Frequency: Quarterly (schedule and location to be determined)

Participants (Invitees):

2 representing Water Board

2 representing Responsible Parties (RPs)¹

4 representing Colony Park community²

1 representing Fair Oaks community²

1 representing Pleasant Hill Co-Housing community²

1 representing Fair Oaks Elementary School

3 representing Local Officials (1 rep each P Hill, Concord, Contra Costa County)

2 representing State Officials (1 each Torlakson's and Hancock's offices)

Note: Based on recent interviews conducted, city, county and state officials will probably prefer to attend (observe) working group meeting rather than participate as working group members

Working Group Guidelines

- Working Group sessions (meetings) do not constitute formal public meetings / hearings
- Participants to be selected / appointed by representative stakeholder / organizations
- Working Group to be a non-voting body; members to seek group consensus when decisions or recommendations are desirable or appropriate
- Meetings inputs / outputs to be recorded and distributed to members
- Meetings to be announced / publicized and open for public attendance
- Meeting agendas to provide opportunity for open public input / comment period following scheduled business items
- Responsibility for organizing, arranging, announcing, recording, and facilitating meetings to be shared among work group members
- Working Group members to select / elect work group chair and vice chair
- Working Group to agree that meetings will not be used as a forum for personal or political positions or community / RP lawsuits

¹ The RPs have indicated that, due to the constraints of the law suits, they will not participate

² Alternates may be appointed who shall attend and observe meetings in preparation to replace members who can no longer serve