



Guide to Migrating Water Rights Records - For Individuals

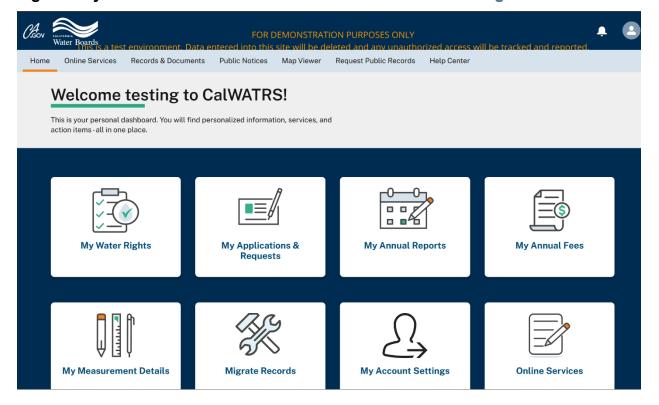
This guide walks through the records-migration process for individual water right holders. If you are part of a business, government agency or other group (collectively referred to as organizations), the records-migration process is different than what is outlined below. Please visit bit.ly/CalWATRS-guides for instructions on how to migrate records for organizations.

Once you create a CalWATRS account, you need to migrate your water right records from eWRIMS. This is a one-time process that requires a PIN(s) from the State Water Resources Control Board. Letters containing PINs are being mailed in October and November 2025. If you do not receive a letter by the end of November 2025, please email CalWATRS-Help@waterboards.ca.gov.

Please Note: As CalWATRS continues to improve, the system may look a little different. Don't worry if the images in this guide aren't identical to what you see on the screen, the process is generally the same.

How to Migrate Your Water Right Records in Six Steps

1. Sign in to your CalWATRS account at calwatrs.waterboards.ca.gov.

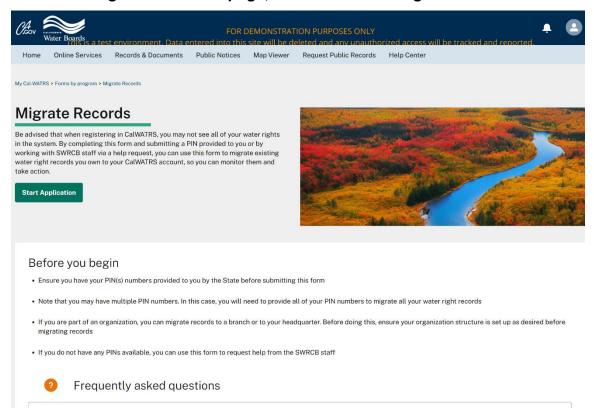




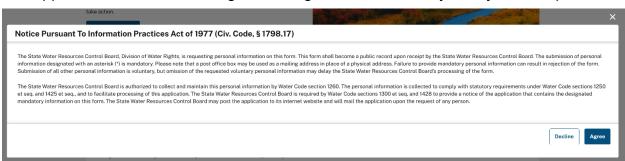
2. From your home page, click the "Migrate Records" tile. You may need to scroll down on your home page to see this tile.



3. From the "Migrate Records" page, click the "Let's Begin" button.

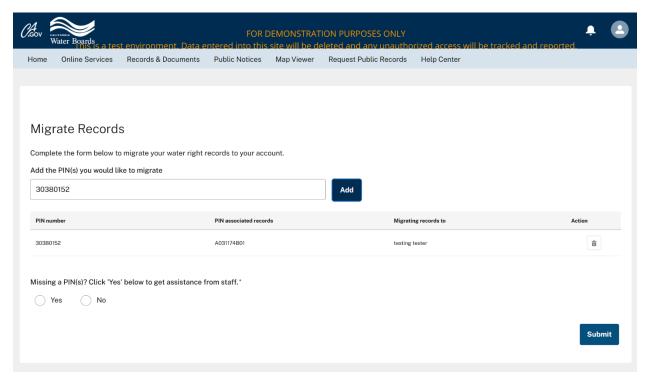


4. If a notice pops up, click agree. As CalWATRS continues to improve, this notice may not appear. In that case, clicking "Let's Begin" will immediately take you to step 5.

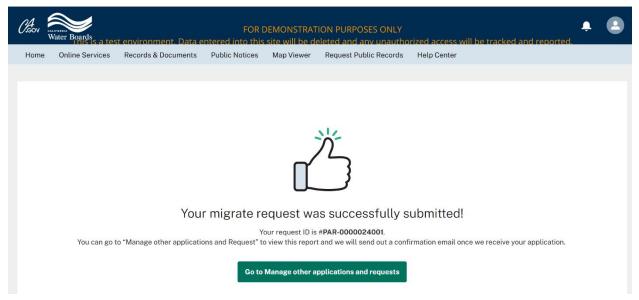




5. Enter Your PINs: With the form open, enter your PIN. If you received multiple PINs, enter them one at a time, clicking "Add" after each entry. When you click "Add", your PIN and associated water right(s) will appear in the table. Once you add all your PINs, click "Submit".

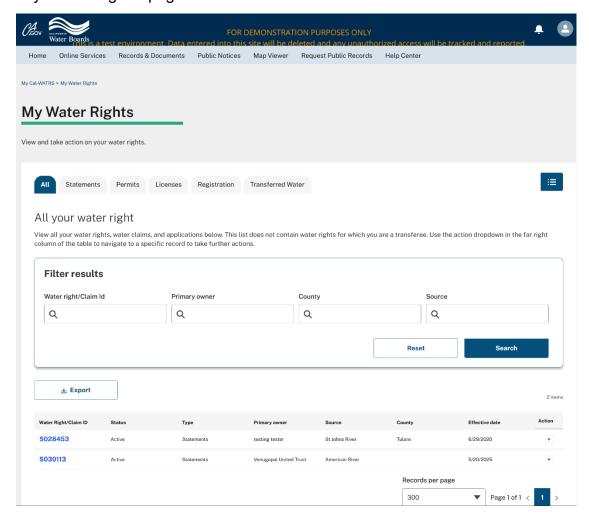


When you see the "thumbs up", you have successfully submitted a request to migrate your records.





6. **Confirm Your Records Migrated:** It can take up to 24 hours for your records to appear in your CalWATRS account. Once your records have migrated, they will be visible on your "My Water Rights" page.



To access this page, click the "My Water Rights" tile on your home page.



If you do not see all your water rights within 24 hours, please email CalWATRS-help@waterboards.ca.gov.