
State Water Resources Control Board

October 22, 2021

To: Unified Program Agency Managers

UNDERGROUND STORAGE TANK FACILITY COMPLIANCE INSPECTION REPORTING REQUIRED BY JANUARY 31, 2022

California Code of Regulations, title 23, division 3, chapter 16 (Underground Storage Tank (UST) Regulations), section 2713(d), requires the Unified Program Agencies (UPAs) submit to the State Water Resources Control Board (State Water Board) a list of UST facilities where an annual UST compliance inspection was not performed during the previous calendar year. UPAs must generate UST facility compliance inspection data using the California Environmental Reporting System (CERS) and report the following CERS elements in the submittal to the State Water Board: CERS ID; Facility Name; UST Reporting Requirement; UST Last Inspection Date; and a written explanation of why the UST compliance inspection was not performed. UPAs only need to report facilities where a UST compliance inspection was not performed during the calendar year 2021. A report to the State Water Board is not required for facilities where a UST compliance inspection was performed during the calendar year 2021. UST compliance inspections are required for all facilities with regulated USTs, to include temporarily closed and abandoned USTs. As a reminder, virtual or desk audit UST compliance inspections without an on-site element do not satisfy the UST compliance inspection requirement. The UST compliance inspection report is **due to the State Water Board no later than January 31, 2022**.

The State Water Board is reaching out early to allow UPAs time to review their UST compliance inspection data. To assist UPAs in verifying UST compliance inspection of the accuracy of their UST compliance inspection data, the State Water Board with the California Environmental Protection Agency created the [UST Routine Inspection Frequency¹](#) search tool. UPAs should utilize this tool early to identify those facilities where a UST compliance inspection has not been performed in 2021 and inaccurate data. State Water Board staff strongly suggests UPAs run the CERS *UST Routine Inspection Frequency* search tool now, and again in mid-December. Common reasons for not having completed an inspection include: facilities incorrectly marked as “applicable” in CERS (abandoned USTs and temporarily closed USTs must be marked

¹<https://cersregulator.calepa.ca.gov/Account/SignIn?ReturnUrl=%2fReports%2fUSTRoutineInspectionFrequencySearch>

as “applicable”); facilities have been improperly closed in CERS, or newly installed UST facilities not yet required to have a UST compliance inspection.

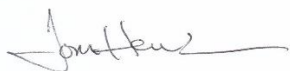
The State Water Board utilizes the information submitted by the UPAs to certify compliance with the UST provisions of the federal Energy Policy Act of 2005 (EPAAct). The EPAAct certification requires states to confirm that the federal UST facility compliance inspection frequency of once every three years, as outlined in 42 U.S.C. §6991d, subdivision (c)(2), has been met. If an UPA discovers a facility in CERS where a UST compliance inspection has not been performed over the last three years, UPAs must complete a UST compliance inspection no later than December 31, 2021. Virtual or desk audit UST compliance inspections without an on-site element do not satisfy the UST compliance inspection provision of EPAAct².

Compliance with the federal UST inspection frequency of once every three years is essential to maintain grant funding from the United States Environmental Protection Agency (U.S. EPA). This grant funding is a critical element in funding projects that sustain and improve the UST element of the Unified Program including but not limited to projects such as the Abandoned UST Initiative, the Single-Walled UST Closure Initiative, annual and semiannual UST reports, informational public workshops, UPA training, and contractors to assist UPAs with ongoing CERS training and implementation. UPAs which fail to meet the federal UST inspection frequency jeopardize the State Water Boards’ ability to make a positive certification and maintain critical grant funding provided by U.S. EPA.

Please reference the Enclosure for the instructions on how to extract the information from CERS using the *UST Routine Inspection Frequency* search tool. UPAs should extract the inspection data from CERS now to identify any missed inspections, misreporting, or other errors to be addressed.

For questions on UST facility compliance inspection reporting requirements, contact Johnny Wales at (804) 852-7274 or Johnny.Wales@waterboards.ca.gov or myself at (916) 319-9128 or Tom.Henderson@waterboards.ca.gov.

Sincerely,



Thomas Henderson, Engineering Geologist
UST Leak Prevention Unit
State Water Resources Control Board

Enclosure – *Routine Inspection Report Instructions*

cc: next page

² Virtual UST facility compliance inspections are only acceptable for abandoned UST facilities with limited site access.

cc: [via email only]

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Routine Inspection Report Instructions

Download Excel spreadsheet from CERS for jurisdiction. Report found here:

<https://cersregulator2.calepa.ca.gov/Reports/USTRoutineInspectionFrequencySearch>

UST Program Reports

Compliance, Monitoring, and Enforcement Reports

- [Inspection Summary Report by Regulator \(Report 6\)](#)
Counts of regulated UST facilities, active and closed UST systems, inspections, and SOC statistics.
- [Enforcement Summary Report by Regulator \(Annual\)](#)
Counts of Violations by Class, Enforcements by Enforcement Type, and Fines/Penalties.
- [Red Tag Facility Details Report](#)
List Red Tags affixed during a specified date range.
- [UST Routine Inspection Frequency Search](#)
Provides an Excel table identifying the date of the most recent Routine UST Inspection performed with a text field for comment/explanation. This report is for the UPA to comply with the annual Energy Policy Act of 2005 reporting requirement due to the State Water Board each January 31st.

Facility / Tank / Monitoring Summary Reports

- [UST Facility Search](#)
Provides a list of sites that are or were a UST site or have some UST related information in CERS, grouped by Regulator.
- [BOE Facility/Owner Search Tool](#)
Provides a tool to search for UST facilities by BOE Number, facility site address, and UST Property Owner and UST Tank Owner information.

UST Data Download

- [UST Facility/Tank Data Download](#)
Generates an Excel file containing UST Facility / Tank data that has been "Accepted" by Regulators.
- [UST CME Data Download](#)
Generates an Excel file containing UST Inspection, Violation, and Enforcement data.

EDT Reports

1. Select the jurisdiction from the "Regulator" drop down

requested the inspection certification component of EPAAct be confirmed using CERS. This report will help UPAs meet this requirement.

This report includes all Routine UST inspections where the UST Reporting Requirement has been set = Applicable or Always Applicable. 'Other' UST inspections are not included. Known limitation: Sites that had one or more Routine UST inspections but where all tanks were closed and the UST Reporting requirement was subsequently changed to = Not Applicable are not included in this report.

Process:

1. Make sure all UST Routine Inspections have been reported to CERS.
2. Run the report for your jurisdiction.
3. Download the report to your computer.
4. For any site where an inspection was not performed during the prior year enter a brief explanation why a Routine inspection was not done in the last column of the report.
5. Send the report to [ust.epact@waterboards](mailto:ust.epact@waterboards.ca.gov) by January 31 of each year.
6. Upload a copy for your records to the Documents section of your agency organization in CERS.

UST Program Report: UST Routine Inspection Frequency Search

Search

CERS ID

Facility Name

Submittal Element

Reporting Requirement

Facility ID/Key

Facility Street Address

City

ZIP Code

County

Regulator

Local Facility Grouping

Enter your search criteria above and select the Search button

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2. Export file to Excel

Search

CERS ID Facility Name Submittal Element Reporting Requirement

Facility ID/Key Facility Street Address City ZIP Code

County Regulator Local Facility Grouping

Drag a column header and drop it here to group by that column

CERS ID	Facility Name	Street Address	City	ZIP	Facility ID	Last Submittal
10470352	100 MAC Inc. dba Piedmont Market	100 MacArthur Blvd	Oakland	94610		12/8/2020
10409038	105 Oak Street LLC	105 5th St	Oakland	94607		5/14/2021
10419307	24-7 Gas & Food Mart	8930 Bancroft Ave	Oakland	94605		8/4/2021
10601269	3101 98th Avenue LLC	3101 98th Ave	Oakland	94605		9/2/2021
10440643	451 Hegenberger Gas Inc	451 Hegenberger Rd	Oakland	94621		9/15/2021
10398208	7- ELEVEN INC. #37634	506 International Blvd	Oakland	94606		1/18/2021
10166015	7-ELEVEN INC #32181	4193 PIEDMONT AVE	OAKLAND	94611		5/4/2021
10166083	7-ELEVEN INC #33163	7100 DOUGHERTY ROAD	DUBLIN	94568		1/8/2021
10739212	98TH Gas	1141 98th Ave	Oakland	94603		5/20/2020
10189017	A&A GAS & FOOD MART	15101 FREEDOM AVE	SAN LEANDRO	94578		2/4/2021

* Non-Regulated

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3. Select Row 8 and turn on filter

File Home Insert Page Layout Formulas Data Review View Developer Help Acrobat

Clipboard Font Alignment Number Styles Cells

Share Comments

Sort & Filter

Filter

UST Routine Inspection Frequency Report

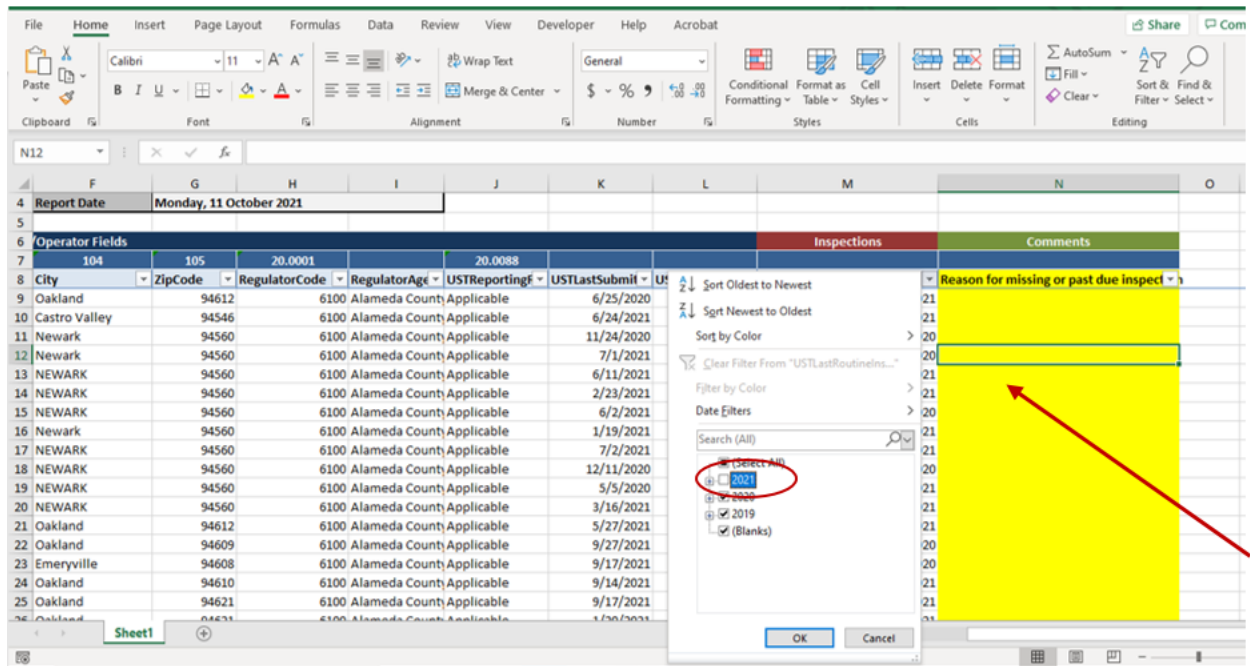
UPA Alameda County Environmental Health

Report Date Monday, 11 October 2021

Identifiers	Owner/Operator Fields	Inspection
1a	103	104
CERSID	Facility Name	SiteAddress
10000885	Caltrans-District 4 Office	111 Grand Ave
10000111	Stop N Save 108	20570 Stanton Ave
10002385	Newark USD CORP YARD (CUPA)	37370 Birch St
10002598	Non-Food Distribution Center #499	37599 Filbert St
10002610	JARVIS SHELL	6005 JARVIS AVE
10002613	UDO FAIRE CHEVRON	6104 JARVIS AVE
10002712	FERMA CORPORATION	6655 SMITH AVE
10002724	Thornton Shell	5489 Thornton Ave
10002739	TESORO (SPEEDWAY XP) #173	6788 THORNTON AVE
10002841	CHEVRON STEVENSON	5895 STEVENSON BLVD
10002946	SERVICE CENTER, CITY OF NEWARK	37440 FILBERT ST
10003039	ANDOL NEWARK	5835 THORNTON AVE
10004107	AT&T California - Q1002	1587 Franklin St
10121242	UCSF Benioff Children's Hospital Oakl	747 52nd Street

Count: 14

4. Filter out 2021 (deselect year 2021). The remaining list of facilities do not have a compliance inspection listed in CERS. Please confirm the data then use the “Comment” section to explain why a compliance inspection was not performed for each facility listed.



5. Once completed, submit the final Excel Report to the State Water Resources Control Board, no later than **January 31, 2022** at DWQ-UST-EPACT@Waterboards.ca.gov