

LINE ITEM BUDGET TEMPLATE

			PROP
Personnel Services			\$
Classification	Hours	Wage/Hour	
Principal Engineer		\$	
Senior Engineer		\$	
Operating Expenses (Prorated for Project)			\$
<ul style="list-style-type: none"> • Includes: • Travel Expenses • Supplies (less than \$5,000 per item) 			
Equipment (\$5,000 or more per item)			\$
<ul style="list-style-type: none"> • Itemize each piece of equipment 			
Professional and Consultant Services			\$
Construction (Contracted Services)			\$
TOTAL			\$

Budget Line Item Flexibility

Line Item Adjustment(s)

Subject to the prior review and approval of the SWRCB's Grant Manager, adjustments between existing line item(s) may be used to defray allowable direct costs up to fifteen percent (15%) of the grant funds including any amendment(s) thereto. Line item adjustments in excess of fifteen percent (15%) shall require a formal Agreement amendment.

Procedure to Request an Adjustment.

Grantee may submit a request for an adjustment in writing to the SWRCB. Such adjustment may not increase or decrease the total grant amount allocated per fiscal year. The Grantee shall submit a copy of the original Agreement Budget sheet reflecting the requested changes. Changes shall be noted by striking the original amount(s) followed with revised change(s) in bold and underlined. Budget adjustments deleting a budget line item or adding a new budget line item requires a formal amendment and are not permissible under this provision. The SWRCB may also propose adjustments to the budget.