GUIDE to SMARRTS DATABASE for Accessing

Caltrans MS4 Permit
Program Reports

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This guide has been prepared for accessing Caltrans MS4 Permit related documents in the Storm Water Multiple Application and Report Tracking System (SMARTS) database. Please use the Microsoft Edge browser to logon to SMARTS (https://smarts.waterboards.ca.gov) and perform the following steps:

1. Select the ‘Public User Menu’

2. Select ‘Search for Owners/Operators or Facilities/Sites’
3. At the ‘Notice of Intent Search Criteria’ page go to:
   a. ‘Application Type’;
   b. Select ‘Caltrans MS4’ in the dropdown menu; and
   c. Click ‘Search’.

4. On the ‘Notice of Intents Search Results’ page, the files are listed under Caltrans Headquarters or Caltrans District Offices as follows:
   a. The top row with WDID 5S34CT000001 is where to search for the Caltrans HQ files issued by or to the State Water Board;
   b. The rows following the top row contain Caltrans Districts files issued by or to the Regional Water Boards; and
   c. To open these files, click on the View Attachments link under the Attachments column.