STATEWIDE INDUSTRIAL AND CONSTRUCTION GENERAL PERMIT

DISCHARGER’S GUIDE TO THE STORM WATER MULTIPLE
APPLICATION AND REPORT TRACKING SYSTEM (SMARTS)
DATABASE

USER REGISTRATION

Last Revised: March 10, 2021
SMARTS User Registration Steps:

1. Please go to the SMARTS website (https://smarts.waterboards.ca.gov) and select “Create Account”:

   Please use SMARTS in Microsoft Edge

2. Please read the User Account Definitions on this page prior to selecting a User Account type. Select the User Account¹ types and select:

   NOTE: Only a Legally Responsible Person (LRP) can claim an organization or start an application if you are not sure you should be the Legally Responsible Person (LRP) please read the User Account Definitions on this page.
3. Select whether you are creating a new record or replacing an Legally Responsible Person (LRP) for an existing organization:

![Image of NEW USER REGISTRATION form]

4. Enter the information required. Please be sure to copy the user ID created. Note that User ID’s are case sensitive:

![Image of NEW USER REGISTRATION form]

2 NOTE: If you’re replacing an Legally Responsible Person (LRP) for an existing organization, please see guide: Replacing a Legally Responsible Person (LRP) (https://www.waterboards.ca.gov/water_issues/programs/stormwater/docs/industrial/industrial_replacing_an_lrp.pdf).
5. Enter the information required. To create a Personal Identification Code, provide your own unique sequence of numbers and/or letters. Keep a copy of this record as the answers provided are needed to complete future actions through SMARTS:
6. Acknowledgement screen. Once you have completed registration you will receive an email with a temporary password. Please use the email with the temporary password to log on and set a new password. The temporary password is only valid for 72 hours: