STATEWIDE CONSTRUCTION STORMWATER GENERAL PERMIT

DISCHARGER'S GUIDE TO THE STORMWATER MULTIPLE APPLICATION AND REPORT TRACKING SYSTEM (SMARTS) DATABASE

NOTICE OF TERMINATION





Last Revised: February 2024

Construction Stormwater General Permit Notice of Termination:

Dischargers with an active WDID number shall request termination of coverage under the Construction Stormwater General Permit (CGP) when: (a) a construction site is complete and final stabilization is achieved, (b) a construction site is suspended and final stabilization is achieved, (c) the property was transferred to a new Owner, (d) a site's conditions changed and are no longer subject to the CGP, or (e) the site is subject to another NPDES permit or Notice of Non-Applicability.

The CGP requires dischargers to electronically certify and submit a Notice of Termination (NOT) via SMARTS. Until a valid NOT is approved by the Regional Water Quality Control Board (Regional Water Board), the Discharger remains responsible for compliance with the CGP and payment of accrued annual fees. An NOT may only be certified by the Legally Responsible Person (LRP) or Duly Authorized Representative (DAR)¹ for the construction site. A Data Entry Person (DEP) may fill out the NOT; but does not have authority to certify.

1. Log into SMARTS: <u>https://smarts.waterboards.ca.gov</u> Browser Requirements: SMARTS best works with Google Chrome or Microsoft Edge. Use of other browsers may cause unexpected errors.

CALIFORNIA WATER BOARDS Water Wave Resource Curited Busit	Board Programs	B Drinking Water Water Quality	About Us Contact Us	Subscribe 🌣 Settings Q s Search
Stormwater Multiple A	oplication and F	Report Tracking Syste	SMARTS LOCIN User ID: Password: Login Create Account Unlock, Reset Password or Forg	
Browser Requirements: SMARTS works best v	vith Microsoft Edge. The use of	other browsers may cause unexpected en	rors.	
Public User Menu	Permit FAQs	SMARTS Resources	Email SMARTS Help	

¹ NOTE: DAR means "Duly Authorized Representative" or "Approved Signatory" (AS).

2. From the main menu, select "Active Applications".

- CalEPA You are logged in as Matthew Shimizu. If this account does not belong to you, please log ou 0.Gov Stormwater Multiple Application and Report Tracking System de Start a New Application Active Applications File Reports Document Ready for Certification Account Management Recertify Existing Applications Submitted Applications Penuing Applications View and continue applications that are in progress or have been returned. Manage active and terminated applications processed by the State Water Board. (Submit a Change of Information, amend a Stormwater Pollution Prevention Plan, co to a No Exposure Certification, view inspections and reports, etc.) Documents Ready for Certification File Reports For the Legally Responsible Person and Duly Authorized Representative(s): View previously submitted reports and submit new reports to ensure permit compliance View, certify, and submit documents to the State Water Board Account Management Recertify Existing Application Perform administrative tasks associated with your account. Recertify an annual No Exposure Certification or coverage under a reissued General Permit. Update organization info, manage Legally Responsible Person, manage linked users manage Compliance Groups, view outstanding invoices, self-certify as a QSD, etc.) © 2022 State of California. Conditions of Use Privacy Policy
- 3. Locate the applicable "WDID/Application ID" number and click the "File NOT" link in the "NOT/LCTN" column.

Note: The NOT may also be accessed by opening the WDID Number and clicking on the "NOTs" tab.

	Stormwater Multiple Application and Report Tracking System Water Boards Water Boards Value Boards								
[Start a New Applicat	ion - Active	Applications	File Report	s	count Management	Recertify Existing Applications	Documents Read	ly for Certification
	Main Menu > A	tive Applications							
	View Terminated Records								
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	WDID/App ID	Permit Type 🗘	Application Type	Application Subtype	Status 🗘	Owner/Operator 🗘	Facility/Site 🗘	Delink	File
		construction	noi			test org			NOT/LCTN
	<u>5534C402706</u> <u>568647</u>	Construction	NOI	Linear	Active	Test Org 1001 I Street Sacramento CA 95814	Test Linear NOI 1 25 Matthew Street Sacramento CA 95814	Delink	File NOT
	<u>5534C402704</u> <u>568247</u>	Construction	NOI	Traditional	Active	Test Org 1001 I Street Sacramento CA 95814	Test Traditional NOI 1 777 I Street Sacramento CA 95814	Delink	File NOT
	<u>9 37C402705</u> 565724	Construction	NOI	Linear	Active	Test Org 1001 I Street Sacramento CA 95814	Test Linear NOI 1 1 Fake Street San Diego CA 90001	Delink	File NOT
	© 2022 State of California. Conditions of Use Privacy Policy								

4. NOT Form

Home > NOT		
NOT ID: 567545	WDID: 5S34C402704	NOT Status: Not Submitted
NOT Form NOT Attachments Certification Print Status History Return to NOI	Please verify that all required annual reports prevent the NOT submission. Select one of the following termination reaso Select a termination reason. Select a termination reason. All construction activities are completed and f All construction activities are suspended and Site does not discharge stormwater to Waters Discharge of stormwater from the site is now Site is under new ownership. Other	are submitted, as they must be submitted prior to NOT submission. Any outstanding required annual reports will is: refinal stabilization requirements are met. the final stabilization requirements are met. of the United States. subject to another NPDES permit.

- Select the applicable reason for requesting termination of permit coverage and fill out the corresponding information.
- If selecting "Other", provide an explanation of the basis or reason for requesting termination of permit coverage.
- Once the NOT form is complete, select "Save & Next".

5. NOT Attachments

Upload photographs and any supporting documentation as required by the CGP (Order, Section III.H.2) by clicking "Upload Attachment".

Home > NOT								
NOT ID: 567545	WDID: 5S34C402704		NOT Status: Not Submitted					
NOT Form	Upload Attachment							
NOT Attachments	Files Uploade	d						
Certification			14 <4 (1 of 1) → → Display 10 ¥	per page			
Print	Attachment	File Type 🗘	File Title 🗢	File Description	Document	Date A Part	Attached Upload By	Delete
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Return to NOI	No records found.			foff) an Diantar 10 M				
			14 14	Display 10 V	per page			
	Continue							
	Fields marked	with * are mandatory fie	elds.					

Note: Required documentation includes a final site map, QSP final inspection, a long-term maintenance plan, and the finalized post construction plan as applicable. The long-term maintenance plan and finalized post construction plan only pertains to traditional construction sites, not linear construction sites.

NOT ID: 567545	WDI): 5S34C402704		NOT Statu	s: Not Submitt	ed					
NOT Form	Attachment File T	ype Attac	hment Title	File Descrip	ion	Part No	o. D	locument Date		File Name	
NOT Attachments	Photograph		$ \longrightarrow $			Part o	f	_	Choose	File No le chose	en
Certification	Upload Files	Cancel	Add New Row								
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Return to NOI	Attachment	File Type 💲	File Title 🗧	¢	File Descripti	ion	Document	Part	ate Attached	Upload By	Delete
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	No records found.										
			14	 (1 of 1) 	▶> ▶I Disp	lay 10 🗸	per page				
	Continue										

- Attachment File Type: Select "Photograph", "Facility/Site Map", "QSP Final Inspection", "Post Construction" as applicable.
- Attachment Title: Enter the title of the document.
- Click "Choose File": Locate the file on the computer and select it.
- **Upload Files**: Select "Upload Files" when all attachments are ready to be uploaded.

Note: The maximum file size is 100MB and the file name cannot be longer than 30 characters and does not contain any special characters or symbols.

After the file(s) are uploaded, select "Continue".

Home > NOT									
NOT ID: 567545		WDID: 5S34C402704	NOT Status: Not Submitted						
NOT Form	Upload Attachment								
NOT Attachments	Files Upload	ded							
Certification			14 <4 1	(1 of 1) ►> ► Display 10 ∨	per page				
Print	Attachment	File Type 💠	File Title 🗘	File Description	Document	Part	Date Attached	Unload By	Delete
Status History	ID				Date	No.			
Return to NOI	3505855	Photograph	Photo			1	01/09/2024	Matthew Shimizu	Delete
			14 <4 1	(1 of 1) ►> ► Display 10 ∨	per page				
	Continue	\supset							

6. Certification

Select "Perform Completion Check".

Home > NOT		
NOT ID: 567545	WDID: 5S34C402704	NOT Status: Not Submitted
NOT Form NOT Attachments Certification	Before certifying the Notice of Termination, th button below: Perform Completion Check Fields marked with * are mandatory fields.	ie system must verify that all required sections have been completed. To perform this check, click the

The "Perform Completion Check" function provides the user with a notification of any errors that must be corrected prior to certification of the NOT (e.g., missing fields, missing documents, or missing reports). After the completion check errors are identified, select "Perform Completion Check" again. If no errors display, continue to certify the NOT.

Any user may perform this check, but if a Data Entry Person (DEP) performs the check, the system provides a "Notify LRP/DAR" button. Pressing the button notifies the LRP or DAR that the NOT is complete and requires their certification. The LRP or DAR should review the prepared NOT for accuracy prior certifying it.

LRP or DAR Certification

There are two options for the LRP or DAR to submit the NOT:

- a. The LRP or DAR may access the "Documents Ready for Certification" SMARTS menu option if notified by the DEP.
 - Select the NOT to certify by checking the box next to the NOT ID.
 - Check the box next to the certification statement, answer the security questions, and enter the user account password.
 - Click "Certify Selected" to submit the NOT.

NOT	s							
	Select	NOT ID	WDID	Permit Type	Facility/Site Name & Address	Operator Name & Address	NOT PDF	
)	<u>507984</u>	8 33C402858	Construction	Test Traditional NOI 1 1234 Test Street Riverside CA 95631	Test Org 1001 I Street Sacramento CA 95814	NOT PDF	
Certi You c	Certification & Submission Checklist You can now certify the above documents by completing the form below: Learly under penalty of taw that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel property gather and evaluate the information submitted. Based on my housy of the person or pencens who manage the system or those persons directly responsible for gathering the information. Ito the best of my throuledge and belief, the information submitted is, true, accurate, and complete. I am avane that there are significant penalties for submitting failse information, including the possibility of fine and uprisonment for knowing violations. I am also avare that my user ID and password constitute my electronic signature is on my now use, that Tuil keep it confidential, and that I will deciding of the designed on the designed in the compromised. Water Board ung SMARTS of such delegation within 10 days of the delegation. In their entify that I will protect my electronic signature is for my electronic signature is for my electronic signature is the logat evaluate that I will contact the State Water Board, within two business days of discovery. If it suppet that my electronic signature is the logat evaluate that I will contact the State Vater Board, within hy obstiness days of discovery. If it suppet that my electronic signature is the logat evaluate that my electronic signature is the logat evaluate that the electronic signature is the logat evaluate that my electronic signature is the logat evaluate that the electronic signature is the logat evaluate that my electronic signature is the logat evaluate that the electronic signature is the logat evaluate that my electronic signature is the logat evaluate that the electronic signate that the my electronic signature is the							
Certi	fied By							
Certif	er Name:	Matthew Shimizu						
Certif Date:	Certifier Title: Scientific Ald Date: 02/01/2024							
Pleas What Enter Cert	Please answer your sis of guestion before certifying the document. What was your 1st 47							

- b. If the NOT is not listed in the "Documents Ready for Certification" SMARTS menu option, the LRP or DAR may access the NOT directly.
 - Log in and go to "Active Applications".
 - Locate the WDID number and click on the "File NOT" link.
 - Go to the "Certification" tab and select "Perform Completion Check".
 - After reading the certification statements check the boxes, answer the security questions, and enter the user account password.
 - Click "Certify NOT" to submit the NOT.

Home > NOT					
NOT ID: 567545	WDID: 5S34C402704	NOT Status: Not Submitted - certification required			
NOT Form NOT Attachments	The application is complete. Continue to certify and su Certification & Submission Checklist	bmit the application to the Water Boards.			
Certification Print Status History	l certify under penalty of law that this docum designed to assure that qualified personnel µ who manage the system, or those persons d knowledge and belief, true, accurate, and cor possibility of fine and imprisonment for know	ant and all attachments were prepared under the direction or supervision in accordance with a system roperly gather and evaluate the information submitted. Based on my inquiry of the person or persons rectly responsible for gathering the information, the information submitted is, to the best of my nplete. I am aware that there are significant penalties for submitting false information, including the ving violations.			
Return to NOI	I am also aware that my user ID and password constitute my electronic signature and any information I indicate I am electronically certifying c my signature. I understand that my electronic signature is the legal equivalent of my handwritten signature. My signature on this form certifies my electronic signature is for my own use, that I will keep it confidential, and that I will not delegate or share it with any other person. Should I delegate such authority, I will do so formally in writing and electronically notify the State Water Board using SMARTS of such delegation within days of the delegation. I further certify that I will protect my electronic signature from unauthorized use, and that I will contact the State Water within two business days of discovery, if I suspect that my electronic signature has been lost, stolen, or otherwise compromised.				
	Certified By				
	Matthew Shimizu Scientific Aid 01/09/2024				
	Please enter your password and answer to the constitution before certifying this application. What is your father's middle name? Enter your password: Certify NOT Certify Later Certify NOT Certify Later Certify Later adds the application to the Documents Ready for Certification where multiple applications may be certified at the same time. Fields marked with * are mandatory fields.				

7. A confirmation screen displays the details of the NOT certification. The user may download a copy of the NOT certification by selecting the "Download Copy of Record" buttons. The "Copy of Record" is a zip file that contains information pertaining to the submission. It contains a PDF summary of the submitted report and any uploaded attachments.

Home > NOT		
NOT ID: 567545	WDID: 5S34C402704	NOT Status: Submitted to Waterboard
NOT Form		
NOT Attachments	Application ID	567545
Certification	Permit Type	Construction
Print	Submission/Certify Date	01/09/2024
Status History	Certifier Name	Matthew Shimizu
Return to NOI	Certifier Title	Scientific Aid
	Please print out this screen as proof of certifi	ication. If you need to correct any information, please contact the Regional Board representative.
	All records must be retained for 5 years from	the date of the report or monitoring activity. Download Copy of Record
	Fields marked with * are mandatory fields.	

8. After certification of the NOT, the Regional Water Board staff reviews the NOT and linked users are notified via email of the decision on the termination².

NOTE: It is the responsibility of the discharger to submit the NOT to request cancellation of permit coverage. For outstanding invoices, if the NOT is submitted within 90 days of the original invoice date, the invoice will be canceled upon approval by the local Regional Water Board. If the NOT is submitted after the 90-day grace period or is denied, the invoice is valid and payable in full.

Questions regarding the status of the termination, contact the local Regional Water Board. To determine the Regional Water Board, refer to the Waste Discharge Identification (WDID) number. The first one or two characters of the WDID serve as the identifier for the Regional Water Board the site is located within.

For example: WDID <mark>5S</mark>34C402704 WDID <mark>4</mark> 19C402704

Search for the corresponding Regional Water Board on the Stormwater Contacts webpage. The specific Regional Water Board may also be found by going to the application's "Additional Site Information" tab.

Coordinate this identifier with the contact on our webpage: http://www.waterboards.ca.gov/water issues/programs/stormwater/contact.shtml

² NOTE: Per Order, Section III.H.7, NOTs will automatically be approved 30 days after submission if Regional Board staff do not take action on the NOT (e.g., approve, deny, return, accept for further review).