

Instructions for Completing Report 6, Semi-Annual UST Program Report

Semi-annual reports must be submitted by the Unified Program Agency (UPA) to the State Water Resources Control Board (State Water Board), Division of Water Quality, UST Program, by March 1 and September 1, pursuant to California Code of Regulations (CCR), title 27, section 15290(c) and CCR, title 23, section 2713(c).

PAGE 1 – Agency and Inspection Data

Local Agency Information Section

The State Water Board will provide a Report 6 document with Agency Code, Reporting Period, and Name of Agency.

- Provide UPA contact responsible for completing the form, their telephone number and email address

Status or Activity Section

The State Water Board will send the Report 6 to UPAs with **Column A – Total: Previous Reporting Period** data provided. This data will be extracted from the previous UPA Report 6. Any corrections required to this historical data should be noted in the correction box at the bottom of page 1.

The UPA will provide all data for **Column B – Total: Current Reporting Period**. All cells must have a number inserted by the UPA. Report 6 with blank cells in Column B will be returned to the UPA as incomplete.

Line number

- 1 Provide the total number of Regulated UST facilities as of the last day of the reporting period.
- 2 Provide number of active petroleum UST systems as of the last day of the reporting period.
- 3 Provide number of Petroleum UST systems permanently closed during reporting period.
- 4 Provide number of Petroleum UST systems reclassified as an above ground tank.
- 5 Provide number of active non-petroleum UST facilities as of the last day of the reporting period.
- 6 Provide number of non-petroleum UST systems permanently closed during reporting period.
- 7 Provide number of non-petroleum UST systems reclassified as an above ground tank.

Technical Compliance Rate Section

The UPA will provide all data for **Column B – Total: Current Reporting Period**. All cells must have a number inserted by the UPA.

Compliance with federal technical compliance rate (TCR) should be determined based on the condition of the facility when the inspector begins the compliance inspection. If a violation is corrected during the inspection, the facility would not be in compliance with TCR since it was not in compliance at the initial findings.

Line number

- 8 Provide the number of initial routine facility inspections performed during period. Do not include re-inspections, installation inspections, piping only inspections, UST removal, UST cleanup activity or corrective action inspections.
- 9 Provide the number of facilities in compliance with spill prevention requirements (USEPATCR9a) as identified in the CERS Violation Library.
- 10 Provide the number of facilities in compliance with overfill prevention requirements (USEPATCR9b) as identified by the CERS Violation Library.
- 11 Provide the number of facilities in compliance with corrosion protection requirements (USEPATCR9c) as identified in the CERS Violation Library.
- 12 Provide the number of facilities in compliance with leak prevention requirements (USEPATCR9d) as identified in the CERS Violation Library.
- 13 Provide the number of facilities in compliance with USEPATCR 9a, b, c, and d. The facility must be in compliance with all four performance measures to meet USEPATCR 9e.

UST Compliance Performance Measures Section

The UPA will provide all data for **Column B – Total: Current Reporting Period**. All cells must have a number inserted by the UPA.

- 14 Provide the number of facilities in compliance with designated operator training requirements (USEPATCR10) as identified by the CERS Violation Library. This violation is specific to training of the facility owner/operator and designated operator only. This violation does not include facility employee training.
- 15 Provide the number of facilities in compliance with financial responsibility requirements (USEPATCR11) as identified by the CERS Violation Library.
- 16 Provide the number of facilities in compliance with designated operator walkthrough inspection requirements (USEPATCR12) as identified by the CERS Violation Library.

Corrections to Column A Section

As discussed above, the State Water Board will provide the Report 6 to UPAs with **Column A – Total: Previous Reporting Period** data provided. Any corrections required to this historical data should be noted in the Correction to Column A section.

No Red Tags Issued Box

Place a checkmark in the box provided if no Red Tags were issued during the reporting period. If Red Tags were issued, do not place a checkmark in the box and proceed to the Red Tag Issued page (page 2).

PAGE 2 – Red Tag Information

Enter the agency code number and reporting period in the spaces provided.

Enter the number of Red Tags Issued during the period only.

In the boxes provided, please enter:

- Facility Name;
- CERS ID;
- Red Tag Number;
- Date Affixed;
- Date Removed (if removed during this reporting period); and
- Significant Violation - using one or more of the codes below, indicate the significant violation(s) for which the Red Tag was issued

1 – Liquid Release: facility UST threatening or causing a liquid release

2 - Impaired leak detection: facility impaired UST monitoring system from detecting a release; or

3 - Chronic or recalcitrant owner/operator: chronic violations or recalcitrant violator