As a licensed tank tester, you are responsible for compliance with California laws governing your profession. Below are some specific requirements you must meet as a licensed tank tester.

- If you allow your license to expire, you may not perform tank or pipe testing. You may reinstate your tank tester license within three (3) years of expiration by filing a Renewal and Re-instatement Application and paying the renewal and re-instatement fees ($600 for renewal plus $200 for reinstatement). After three years, you may not reinstate your license. You will have to reapply in the same manner as you did for your original license. This includes meeting the current qualifications, paying fees, and taking the tank tester examination.

- Test schedules and subsequent test results shall be submitted to the Office of Tank Tester Licensing (OTTL) on a continuing basis:
  - Testing schedules shall be submitted at least 48 hours in advance and must include: the date, time, and type of testing or certification being conducted; facility name and contact person; facility address and telephone; local agency and contact name; and your name and tank tester license number.
  - Tests results shall be submitted within 30-days of completion and shall include all information and data collected in the course of performing tests, including but not limited to, raw data, calculations, and reports.

- All test reports shall be signed with an original signature under penalty of perjury, and must include your name (typed or printed), and your current California Tank Tester License number. In order to comply with the law, OTTL recommends you include the following signature block on all test reports:

  I declare under penalty of perjury that I am a licensed tank tester in the State of California and that the information contained in this report is true and correct to the best of my knowledge.

  ___________________________   _______________
  (Signature)     (Date)

  ___________________________   _______________
  (Type or Print Name)    (License Number)
• You must maintain testing records for three (3) years and those records must be available for inspection and/or be submitted to OTTL upon request. The records must contain the following:
  
  o Name, address, and telephone number of the tank owner or operator of any tanks you test and the dates you performed the services.
  
  o All information and data collected in the course of performing tests and reports prepared, including but not limited to raw data, calculations, and reports.
  
  o A list of all individuals working under your direct and personal supervision including the dates they worked.

• You may not use any tank testing methods or equipment that is demonstrated to be unsafe or unreliable or is not listed in local guidance (LG) letter 113 available at:
  

• You must notify OTTL within 30-days of any change of your business or residence address.

• If you have tank tester employees under your direct and personal supervision, you are responsible for their actions while they are performing tank tests. You may be held accountable to OTTL for any violations under your supervision.

• You may not use deception or fraud in the course of doing business as a tank tester and you must not engage in unfair business practices.

• You must use reasonable care and good judgment while performing tests.

• You must maintain competence in the procedures and equipment you use.

• You must use your tank tester license number, business name, and address in advertising (yellow pages, newspaper, business cards, etc.).

• You may not participate in unlicensed activity by loaning, renting, selling, giving, or in any way assigning your license to another person.

• You must have in your possession a valid tank tester license during testing. This license must be shown upon request to tank owners or operators, OTTL staff or their agents, or any state or local official.

• You must not misread or misinterpret results of tank tests or in any way fabricate test results.

• To use any equipment or test method, you must have current manufacturer’s certification in that method or equipment and you must maintain copies of your new or renewed training certificates with the OTTL.

• If your tank tester license is lost, stolen, or destroyed, you must apply for a duplicate license immediately. Send a written statement describing the loss, theft, or destruction, two (2) full-face 1-inch by 1-inch color photographs, and a replacement fee of $10 made payable to State Water Resources Control Board at the letterhead address.

If you have any questions regarding this information, please write to OTTL at the letterhead address or ottl@waterboards.ca.gov or call (916) 324-7493.