

State Water Resources Control Board

UNDERGROUND STORAGE TANK (UST) CLEANUP FUND NEWS: **REIMBURSEMENT REQUESTS MUST ADHERE TO REQUIREMENTS OF THE LAW**

(April 20, 2017)

Effective immediately, the UST Cleanup Fund staff will deny the review of Reimbursement Requests submitted after June 1, 2017 that do not meet the requirements of Health and Safety Code section 25299.57(b)(2)(C) or Fund Regulations, section 2812.¹ The requirements are as follows:

- Reimbursement Requests may not be submitted for costs less than \$10,000, except for final payment (Fund Regulations, section 2812(c).)
- Reimbursement Requests may not be submitted within a month of the previous Reimbursement Request, except for final payment (Fund Regulations, section 2812(c).)
- Reimbursement Requests must be submitted with invoices that contain all of the minimum requirements which are listed below: (Health and Safety Code section 25299.57(b)(2)(C) and Fund Regulations, section 2812(d).)
 - A brief description of the work performed
 - The date when the work was performed
 - The consultant's or contractor's name and address
 - The name or initials of the person performing the work
 - The job classification or title and hourly rate of the person performing the work
 - The hours charged for each task per day
 - The cost amount of the work performed

Claimants may resubmit the denied Reimbursement Requests when they have met the requirements above.

UST Cleanup Fund staff are making these changes to improve processing time for all Reimbursement Requests, particularly for those that are following all applicable laws, policies, and procedures governing the UST Cleanup Fund.

~~~CONTACT US~~~

If you have any questions, please contact us by:

Email: ustcleanupfund@waterboards.ca.gov

Telephone Message Line: 1-800-813-Fund (3863)

Allow 48 hours for a response to email and telephone messages

¹ The State Water Board's regulations concerning the Underground Storage Tank Cleanup Fund are codified at California Code of Regulations, title 23, division 3, chapter 18, 2803 et seq. All references to the "Fund Regulations" are to the applicable sections of title 23 of the California Code of Regulations.