

Russian River Tributaries- Informational Order
EXAMPLE: SURFACE WATER DIVERSION
Other Water Right Claim

Russian River Tributaries Emergency Regulation Informational Order

- Please fill out and submit a separate web form below for **each** water source (i.e., surface water diversion, groundwater diversion, or water supplied by an entity to the specified parcel). As you move through the form, use the browser's back function to return to a previous section to revise your information.
- To print or review the example forms, [click here](#).

Questions regarding this form can be directed to: Phone: 916-322-8422 or Email: rr_tribs_emergency_reg@waterboards.ca.gov

If you have previously started this form you can continue by entering your Identification Code and Password, and clicking "Submit."

If you are adding another water source for this Identification Code, please check here:

You will need to note the time stamp added to the Identification Code to access the additional record for the additional water source. Your Password will remain the same.

Note: Start by selecting your Identification Code, and entering your Password - 3 capital letters followed by 3 numbers (e.g., ABC123).

The Identification Code is your 12-digit parcel number including dashes (e.g., 123-456-789-000) or your 7-digit water supplier number (e.g., 4901234) as shown on the letter you received by mail.

The password will be the six-digit code shown on the letter you received by mail.

Items marked with an asterisk* are required.

Enter Your **Identification Code*** here:

. Password*:

If you don't know your Identification Code or Password, please contact:

Email: rr_tribs_emergency_reg@waterboards.ca.gov

Phone: 916-322-8422

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Identification Code:	<input type="text"/>
Primary Owner:*	<input type="text"/>
	The mailing address shown below was obtained from parcel records from the Sonoma County Recorder. You may update the address in the Division of Water Rights records by entering the new information below. Check here if you are updating your address information. <input type="checkbox"/> To update your county property records, please contact the Sonoma County Recorder's office at http://www.sonoma-county.org/recorder/contactus.asp .
Mailing Address:	<input type="text"/>
City:	<input type="text"/> State: <input type="text"/> Zip: <input type="text"/>
Telephone* including area code:	<input type="text"/>
Email:	<input type="text"/>
Person filing this form, only if other than the Primary Owner above:	
Name:	<input type="text"/>
Mailing Address:	<input type="text"/>
City:	<input type="text"/> , State: <input type="text"/>
Zip:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>
<input type="button" value="Save and Continue"/>	

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Select "Surface Water Diversion" here

The remaining questions will be only those relevant for the water source you select. Note: Groundwater and subsurface water diversions refer to groundwater wells. If you are diverting from a groundwater well that is associated with a Water Right recorded with the State Water Resource Control Board's Division of Water Rights, enter this information as a "Surface Water Diversion".

Landowners who have more than one parcel supplied by the same source should select the appropriate source (i.e., Surface Water Diversion or Subsurface Water Diversion (Groundwater Well)) for the parcel with the source and report all water use under that parcel's information. The parcels which do not have their own water source should be reported as "Served by Water Supplier" and then select "Other Water Supplier" from the Water Supplier Details drop down menu and provide the requested information for the water source (i.e., name of owner, parcel number, etc.).

The "Contract Water" option applies to all water suppliers; most landowners who are supplied water by other private parties should select "Served by Water Supplier" and then select "Other Water Supplier" from the Water Supplier Details drop down menu.

The "No Water Available at Parcel" option should be selected only if no surface water diversion or groundwater diversion, municipal water or other potable or non-potable source of water is currently available at the parcel.

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Other Water Right Claim

All surface water diverters, including those with riparian and pre-1914 water right claims, are required to submit information about their surface water diversions to the State Water Resources Control Board on a regular basis. Most surface water diversions require a Permit or License, or the filing of a Statement of Diversion and Use with the State Water Resources Control Board's Division of Water Rights. Post-1914 Appropriative Water Rights require a permit or license. Riparian water rights and Pre-1914 Appropriations require submittal of statements. If you are unsure if you need to file a Statement of Diversion and Use, or would like to register a previously unreported surface water diversion, please contact the State Water Resources Control Board's Division of Water Rights at: 916-341-5300, or visit http://www.waterboards.ca.gov/waterrights/board_info/faqs.shtml. Filings and Registrations of previously unreported surface water diversions should occur immediately. Information related to the surface water diversion and use of springs can be found online at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/diversion_use/#general.

Water Source Selected: Surface Diversion Water Right Type:

Begin by selecting your Water Right Type and Application ID from the drop-down boxes.

If you know the type of water right you have, but your Application ID is not listed, select the appropriate water right type, and Application ID 'Not listed'. If your Application ID does not appear on this list and you are unsure of the type of water right you have, please select Water Right Type 'Other Surface Water Diversion' and Application ID 'Not Listed', then describe the diversion in the space provided in the next section. Include your Application ID if you have one.

Select Water Right Type:

Select Application ID:

Select "Other Surface Water Diversion" here

Select "Not Listed" here

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Information related to the surface water diversion and use of springs can be found online at:
http://www.waterboards.ca.gov/waterrights/water_issues/programs/diversion_use/#general

Describe the source of water for your surface water diversion (i.e., a spring, water from an unnamed creek, etc.), including the location (coordinates) of the diversion. Diverters who believe their surface diversion is outside of the jurisdiction of the State Water Board must describe the location and nature of the diversion, including evidence to support the claim. The collection of rainwater from rooftops does not require a water right permit and should not be reported here.

20 Characters Left

Check if you plan to concurrently file an Initial Statement of Diversion and Use (for Riparian and Pre-1914 appropriative water rights), or an Application to Appropriate Water (for Post-1914 Appropriative water rights) with the State Water Resources Control Board's Division of Water Rights.

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Use(s) of Water* Surface Water Diversion (Select all uses that apply. If power generation is your primary use, select "Power Generation" and do not include other incidental uses.) **Completion of this section is required.** Water Suppliers with multiple sources of water that serve the same distribution system should report all uses of water and places of use associated with the distribution system for each water source.

Water Suppliers should report Total Monthly Water Use (volume) for this specific water source only.

<input type="radio"/>	Municipal (Applies to Water Suppliers only)	<input type="text"/>	Population Served.
<input type="radio"/>	Domestic (Including small gardens and landscaping)		
<input type="radio"/>	Stockwatering	<input type="text"/>	Number and type Stock (e.g., cows, horses, goats)
<input type="radio"/>	Frost Protection		
<input type="radio"/>	Heat Control		
<input type="radio"/>	Aquaculture		
<input type="radio"/>	Fish and Wildlife Preservation and Enhancement		
<input type="radio"/>	Industrial		
<input type="radio"/>	Mining		
<input type="radio"/>	Recreational		
<input type="radio"/>	Power Generation	Is all water diverted for power generation returned to the source with <u>no storage</u> ?	
		<input type="radio"/> Yes	<input type="radio"/> No

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If No, please describe your power operation and what months and percentage of water diverted,

on average, is collected to storage:

Agriculture (DO NOT complete this item if Domestic is your only Beneficial Use)

Enter crop types and associated acreages below. Indicate whether the crop is irrigated or dry-farmed under the 'Irrigated' Drop menu. If the same crop is irrigated and dry farmed (i.e. five acres are dry farmed and seven acres are irrigated), the crop type should be listed twice and the different irrigation methods and acreages noted.

1. Crop Type: , Acres: , Irrigated:

2. Crop Type: , Acres: , Irrigated:

3. Crop Type: , Acres: , Irrigated:

4. Crop Type: , Acres: , Irrigated:

5. Crop Type: , Acres: , Irrigated:

If "Other" is selected, provide other crop type or other irrigation method(s) in text box.

Drop Down Menu Selections	
Crop Type	Irrigation Method
Annual Crops	Drip/Micro-sprinkler
Nursery or Ornamental	Dry-Farmed
Orchard	Flood
Other	Furrow
Pasture	Other
Perennial Crops	Other Sprinkler
Vineyard	

Place(s) of Use - List all parcel numbers served by this water source (list all parcels, separated by commas. If greater than ten (10) parcels served, submit a table or list electronically to rr_tribs_emergency_reg@waterboards.ca.gov, and check the box indicating the list of parcels is being submitted

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electronically If other parcels are served by this diversion, you must report all usage information for the water from this diversion (i.e., report the water usage for this parcel and any other parcels that receive water from this parcel).

1 Characters Left

Water Use Instructions: Reminder: To aid in completing this section, it is recommended you print and review the [sample forms](#) completely. Please record the amount of water diverted/used from this source. For 2015, report the actual use for January through July, and the projected use for August through December.

For Surface Water Diversions: "Diversion to Storage" and "Use from Storage" applies to diverters with on-stream or off-stream reservoirs, ponds, or tanks except for small domestic water tanks or small pressurizing tanks. "Diversion to Storage" means water that is removed from a stream and put into the storage facility. "Use from Storage" means stored water that is put to beneficial use. "Direct Diversion" means water that is diverted from a stream and immediately put to beneficial use. Surface water diverters with on-stream storage only should not report a diversion rate if the diversion captures the full flow of the stream when filling. Use the unit converters below to convert all data to acre-feet (volume).

All diverters must estimate their rate of diversion in cubic feet per second and volume of use in acre-feet, as appropriate. For information on estimating your use, please visit http://www.waterboards.ca.gov/waterrights/water_issues/programs/diversion_use/wm_alt_mthds.shtml

To convert, enter a value in one box, then click in the other box to see the result. Do not use commas.

Gallons per Minute to cubic feet per second:

1 gallon per minute (GPM) = 0.00222801666 cubic feet per second (CFS)

GPM = CFS

Gallons to acre-feet:

325851.43 gallons = 1 acre-foot.

gallons = acre-feet

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MONTHLY WATER USE FOR SURFACE WATER DIVERSION (IN ACRE-FEET OR CUBIC FEET PER SECOND - USE CONVERSION TOOLS ABOVE IF NECESSARY)

THE USE INFORMATION ENTERED IN THIS TABLE IS THE SAME INFORMATION SUPPLIED WHEN SUBMITTING STATEMENTS OF DIVERSION AND USE OR ANNUAL REPORTING FOR POST-1914 APPROPRIATIVE WATER RIGHTS.

ENTER ONLY NUMERIC VALUES. DO NOT INCLUDE UNITS. DO NOT LEAVE ANY FIELD BLANK. IF NO DIVERSION OR PROJECTED DIVERSION FOR A GIVEN MONTH, ENTER ZERO (0). PLEASE NOTE THAT BLANK FIELDS OR ANY ENTRY WITH NON-NUMERIC CHARACTERS WILL APPEAR AS ZERO (0.000) AFTER SUBMITTAL.

Do Not use comma separators.
 The State Water Board has NOT received a report for your Application ID (i.e., **Not Listed** was selected for the Application ID.) You will **NEED** to enter diversion and use data for 2014. All parties must provide 2015 diversion and use data.

Month	2014 Diversion to Storage (acre-feet)	2014 Use from storage (acre-feet)	2014 Direct Diversion/Use (acre-feet)	2014 Maximum Rate of Diversion (cubic feet per second)	2015 Diversion to Storage (acre-feet)	2015 Use from storage (acre-feet)	2015 Direct Diversion/Use (acre-feet)
January:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
February:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
March:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
April:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
May:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
June:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
July:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
August:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
September:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
October:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
November:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000
December:	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000	0.00000000

This line indicates whether data for 2014 diversion and use for the selected Application ID is on file with the State Water Board (as of 8/24/2015).

- Drop Down Menu Selections**
- Method of Measurement or Estimate
 - Bucket/Float Stopwatch
 - Calibrated Meter
 - Electricity Records
 - Engine Fuel/Hour Meter
 - Estimated Residential R-GPCM Method
 - Other
 - Pipe Trajectory Method
 - Pump/Equipment Label
 - Slide/Sluice Gate
 - Staff Gauge/ Pressure Transducer and Rating Curve
 - Water Duty Estimates
 - Weir

Select the method used to measure your diversion volume and rate*

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Water Transfer Section:

Water Transfers include the sale of surface water diverted under a Pre-1914 Appropriative Water Right Claim or Post-1914 Appropriative Water Right. The water that is transferred is diverted from the stream in another location (i.e., a location other than the place of use designated for the water right).

Was any water diverted under this Appropriative Water Right transferred in 2014 or 2015? * Yes No (if yes, please describe in Comment box on next page).

If yes, please state quantity transferred in acre-feet: (AF)
Transfer occurred from Day, Month, To Day, Month.
This transfer was approved by: State Water Board, DWR, USBR, SCWA.

Please enter any comments or explanations below. You may expand on responses to any portion of the form, or provide additional information not already included or submitted electronically via email. Do not copy and paste text.

10 Characters Left

CERTIFY AND SUBMIT

I declare that the information in this form is true to the best of my knowledge and belief. After you submit this information you will have an opportunity to print a copy of your responses for your record. You will also have an opportunity to add a water source following the steps described below.

[Submit Information and Go to Confirmation Page](#)

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To report additional water sources (i.e., another surface water or groundwater diversion) for this parcel, follow these steps:

- Step 1: Submit this response form by clicking the "Submit Information and Go to Confirmation Page" button above.
- Step 2: Click on the "Start Page" link near the top of the Confirmation Page.
- Step 3: Log in again using the same Identification Code and Password provided in your Information Order letter.
- Step 4: **Check the box** "If you are adding another water source for this Identification Code, please check here". This will create a modified Identification Code for this additional water source. Make a note of this new Identification Code. It will be your original Identification Code plus a different eight-digit number for each additional water source.