

MEMBER UNITS EXHIBIT NUMBER 52

**DRAFT**

**MINUTES**

**PRE-INITIAL MEETING  
CITY OF LOMPOC - CACHUMA PROJECT AUTHORITY NEGOTIATIONS**

September 24, 1993, 1:30 p.m.

Community Development Public Meeting Room, 630 Garden Street, Santa Barbara

Present: Steve Mack, City of Santa Barbara  
Bill Ferguson, City of Santa Barbara  
Bob Pike, City of Santa Barbara  
Steven Amerikaner, Santa Ynez River Water Conservation District, Improvement  
District No. 1  
Russell Ruiz, Goleta Water District  
Chip Wullbrant, Carpinteria County Water District  
Dave Schuster, City of Lompoc  
Stan Hatch, Santa Ynez River Water Conservation District  
Chuck Evans, Montecito Water District  
Bob Wignot, Cachuma Project Authority  
Richard Cross, Montecito Water District  
Bob Paul, Goleta Water District  
Hossein Moazami, City of Lompoc  
Gary Keefe, City of Lompoc  
Robert Almy, Santa Barbara County Water Agency

1. Purpose of the Meeting The meeting was called to order at 1:45 p.m. by Steve Mack who distributed a proposed agenda for the meeting and offered to serve as the chair to get things started. He explained that the purpose of the meeting was to discuss some preliminary procedural issues prior to the "initial meeting" referenced in the agreement.
2. Introductions Introductions were made around the table.
3. Changes to the Agenda An opportunity to amend the agenda was provided; no changes were suggested.
4. Review of the Agreement Bob Pike reviewed the elements of the agreement and referenced his memo of September 23, 1993 which made a number of organizational and procedural suggestions regarding operation of the Technical and Policy Committees provided for in the agreement. He stated that his memo assumed that the Cachuma Project Authority Board would elect to have the member agencies of CPA negotiate with the City of Lompoc, though this would not be known until the CPA meeting of September 27, 1993.
5. Presentations By Individual Agencies The meeting consisted of informal discussion among the participants rather than any formal presentations by individual agencies.

6. Issues

The participants discussed a variety of issues related to the manner in which the Technical and Policy Committees would operate. As noted above, it was thought that CPA would elect to delegate negotiating responsibility to individual member agencies. There was consensus that the Technical Committee should be composed of the engineers/managers of the City of Lompoc and each of the member agencies of CPA, plus technical support staff/consultants as necessary. It was agreed that it would not be necessary at this point to designate legal counsel as members of the Technical Committee.

It was agreed that the Technical and Policy Committee meetings should be noticed public meetings, using the Brown Act as a guideline for achieving appropriate public notice. It was agreed that the public should have the opportunity to comment on any matter affecting the committees' business at the end of each meeting, or at other times as deemed useful by the committees.

Decision making in the Technical and Policy Committee meetings was discussed. It was acknowledged that the task before the committees is one of negotiation. As such, consensus would be more appropriate than voting. Accordingly, it was not considered significant that representation from CPA member agencies would be larger than representation from the City of Lompoc.

Possible locations for meetings were discussed. Instead of meeting regularly at a point midway between Lompoc and the South Coast, it was agreed that the meetings should alternate between Lompoc and the South Coast as a means of promoting public access to the meetings. The following tentative schedule of meetings was agreed upon:

Technical Committee:

Friday, October 22, 1993, 10:00 a.m., Public Meeting Room, 630 Garden Street, Santa Barbara ("Initial Meeting")

Monday, November 8, 1993, 10:00 a.m., Lompoc City Council Chambers, 100 Civic Center Plaza, Lompoc

Monday, November 29, 1993, 10:00 a.m., Lompoc City Council Chambers, 100 Civic Center Plaza, Lompoc

Friday, December 10, 1993, 10:00 a.m., Public Meeting Room, 630 Garden Street, Santa Barbara

Wednesday, December 22, 1993, 10:00 a.m., Lompoc City Council Chambers, 10 Civic Center Plaza, Lompoc

Policy Committee:

Monday, November 15, 1993, 7:00 p.m., Lompoc City Council Chambers, 100 Civic Center Plaza, Lompoc

It was agreed that the Policy Committee should consist of elected officials. It was noted by Gary Keefe that Policy Committee meetings will have to be held in the evenings to accommodate the schedule of one of the Councilmembers appointed by the Lompoc City Council to represent the City of Lompoc.

Steve Mack, on behalf of the City of Santa Barbara, offered to support the committees by providing minutes and agendas. The participants agreed to accept the offer. Costs are expected to be minimal, but a cost sharing mechanism will be discussed if costs become significant. Minutes should be submitted to the Committees in draft form for review and approval. It was agreed that agendas should be posted in Lompoc and in Santa Barbara. It was agreed that the Chair of the meetings should alternate, with Lompoc providing a Chair for meetings held in Lompoc and the City of Santa Barbara providing a Chair for meetings held on the South Coast.

Bob Pike reviewed his September 23, 1993 memo in detail and the participants provided suggested changes. Mr. Pike indicated he would make revisions and redistribute the memo to participants. References to "action" by the Policy Committee were to be changed to "consideration" to reflect the nature of the meetings. References regarding "recommendations" from the Technical Committee were to be changed to "written reports." It was agreed to delete references to Robert's Rules of Order and the Brown Act, though the participants agreed that the Brown Act should provide a guide for public noticing of the meetings.

There was discussion about how to designate participants other than the formal members of the Technical Committee. There was discussion of the role of the Santa Ynez River Water Conservation District (SYRWCD, i.e. the "Parent District") in the negotiations. Stan Hatch indicated that it had been represented to his office that SYRWCD would be a part of discussions to the extent that they relate to any releases of water from Lake Cachuma. The participants acknowledged that staff and consultants to SYRWCD (e.g. Ali Shahroody, Stetson Engineers) may provide useful information and that it would be appropriate for such a consultant to have an "advisory" or "ex officio" role on the Technical Committee. The Member Unit participants thought SYRWCD could also have an advisory or ex officio role on the Policy Committee, but the Lompoc participants did not feel they had the authority or direction to make such a commitment. This issue was left unresolved.

The meeting was adjourned at 3:45 p.m.

PRE-INITIAL MEETING  
CITY OF LOMPOC - CACHUMA PROJECT AUTHORITY  
NEGOTIATIONS  
SEPTEMBER 24, 1993

<u>NAME</u>	<u>AGENCY</u>	<u>PHONE NUMBER</u>
Russell Ruiz	Hill + Sandford / Goleta W. Dist.	963-1453
Chip Wullbrandt	Price Postel + Parma / CCWD	962-0011
Dave Schuster	City of Lompoc	916 446 7207
STAN HAZEN	SYRWOOD	<del>963</del> 9639231
Chuck Evans	Montecito Water Dist.	969-2271
Bob Pike	City of Santa Barbara	564-5328
BOB WIGNOT	CACHUMA PROJECT AUTHORITY	569-5391
Bill Ferguson	CITY OF SANTA BARBARA	564-5571
Steve Mack	" "	564-5501
STEVEN AMERIKANER	SYRWOOD 10#1	963-9231
Richard Cross	Montecito W.D. / PPD	962-0011
BOB PAUL	GOLETA	964-6761
HOSSEIN MOAZAMI	City of Lompoc	736-1261
GARY KEEFE	CITY OF LOMPOC	736-1261
Robert Almy	Santa Barbara Co. Water Agency	568-3542

# **A G E N D A**

## **PRE-INITIAL MEETING CITY OF LOMPOC--CACHUMA PROJECT AUTHORITY NEGOTIATIONS**

September 24, 1993  
1:30 P.M.

1. Purpose of Meeting
2. Introductions
3. Changes to the Agenda
4. Review of Agreement
5. Presentations by Individual Agencies
6. Issues
  - a. Delegation of Negotiating Responsibility by CPA to Member Agencies
  - b. Effect of Delegation on Technical and Policy Committee Makeup
  - c. Brown Act Requirements and Responsibilities
  - d. Administration of Committees
  - e. Work Responsibilities of Committees
  - f. Meeting Locations and Dates
  - g. Relationship of Santa Ynez River Water Conservation District
6. Next Meeting Date and Place